Cefn Community Council

COUNCIL OFFICE: GEORGE EDWARDS HALL
WELL STREET CEFN MAWR WREXHAM, LL14 3AE

Mrs T NICHOLLS-SMITH
Clerk to the Council

Telephone
01978 821298 (*Council Office*)

All Communications to
Be addressed to the Clerk

13th May 2020,

Dear Councillor,

You are summoned to a remote monthly meeting of the Full Council, to be held on **Tuesday 19th May 2020 at 6.45p.m**. Under new Welsh Government legislation Community Councils are authorized to conduct meetings on the basis of remote attendance. The link to join the Zoom meeting will be sent separately.

Please note voting for all matters will be conducted by a show of hands

Yours sincerely,

Trina Nicholls-Smith

T Nicholls-Smith (Mrs)
Clerk

AGENDA
Council

1. Apologies
2. To receive Declaration of interest from Members **(in items on the agenda)**
3. Public Questions/Statements **(submitted to Clerk prior to meeting)**
4. To agree elected members remain in place until AGM is called & To agree AGM date **(It is recommended to defer AGM until September 2020)**
5. To agree delegated authority to Clerk, Chair & Vice during pandemic & To ratify Delegated Decisions Made during the Covid19 Lockdown from 23rd March to date.
6. Clerks Report – To be given verbally
7. Information report from Community Agent, Full report to be given at next physical meeting **(To be Noted)**
8. Confirmation and signing of Minutes –

(a) To Confirm the minutes of the Lighting Meeting held on 25th February 2020 (copy attached pages 1-3)

(b) To Confirm the minutes of the Full Council Meeting held on 25th February 2020 (copy attached page 4-13)

9. Internal Audit for the Year Ended 31 March 2020. To provide the Council with a report on the internal audit completed by JDH Business Services. **(copy attached)**
10. Annual Return – to approve the accounts for year ended 31 March 2020 and approve the financial statement prior to External Audit **(copy attached)**
11. Year End Budget Review To review the year end budget, summary and bank reconciliation **(copy attached)**
12. Monthly Accounts **(copy attached)**
13. Correspondence **(deferred unless urgent business)**