CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE REMOTE VIRTUAL FULL COUNCIL MEETING HELD ON ZOOM ON
15th DECEMBER 2020.
Chair: Councillor P Vaughan

01.PRESENT Councillors: P Blackwell, Mrs S Benbow-Jones, B Cook, Mrs J Jones, D Metcalfe, Rev K Tiltman, Mrs I Twigg, B Twigg, D Wright & Mrs G Wright.

02.APOLOGIES Apologies for absence were received from Councillors: A Ennis, M Hughes, Mrs L Prescott-Ennis, Ms J Parrish & Mrs P Roberts

Members who have been unable to join the meetings due to technology/IT restriction's and in view of the continuing. Covid restrictions Council resolved to confirm dispensation for the meetings missed by members, as accepted on receipt of apologies at each meeting.

The Chairman welcomed everyone to the remote meeting of Cefn Community Council

03.TO RECEIVE DECLARATION OF INTEREST
Councillors Mrs S Benbow-Jones, Mrs K Tiltman, Mrs J Jones, B Twigg, Mrs G Wright, Mrs I Twigg, P Blackwell & P Vaughan all declared an interest in relation to agenda item 9 Grant Awards for financial year 2020/21. All being committee/board members, school governors.

04. PUBLIC QUESTIONS/STATEMENTS
None Received

05.TO RECEIVE POLICE CORRESPONDENCE
No stats received. The Clerk reported that PCSO Griffiths has been seconded to another department for twelve months. It was also reported Insp Whibberley has moved to a post in headquarters, his replacement is Insp Gilmore.

Councillor D Metcalfe reported he had contacted officers at WCBC regarding ASB behaviour due to the closure of pubs in lockdown, Cllr Metcalfe stated there is an increase of ASB regarding litter in the community.

Councillor D Wright reported he will be receiving a laptop in the new year and hopes to set up a meeting with NWP using Microsoft teams as NWP will not authorise any officer to use Zoom. It is hoped a meeting can be scheduled in time for the February meeting where the stats can be discussed prior to the council meeting with the Chair, Vice & Clerk, all members were in agreement. A discussion followed regarding the notable absence of traffic wardens in the community. The Clerk was requested to write to WCBC and ask for a regular presence from officers within the community.

06. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

December 2020

- 1 referral from the CMHT
- 2 referrals from British Red Cross (BRC)
- 2 referrals from Social Services (SS)
- 2 family referrals
- 2 self-referrals
- 1 WCBC referral
- 1 Community Agent referrals

- **Cefn** – 5 referrals
- **Rhosymedre** – 2 referrals
- **Acrefair** – 3 referrals
- **Newbridge** – 0 referrals
- **Plas Madoc** – 1 referrals

11 referrals have been received so far during this period and support has continued with residents referred during previous weeks. There is still a continued trend regarding benefit queries, and I have supported numerous residents with PIP, Universal Credit, and ESA claims, checking the correct benefits and amounts are being paid.

Great partnership working with the police, British Red Cross, Occupational Therapists, Social Services, Social Prescriber and CMHT, with wellbeing and mental ill health remaining the main priority. Social Services contacted me to request support for residents within Cefn who are self-isolating due to Covid. The support is collection and delivery of prescriptions and essential food items only, along with a twice weekly check that they are ok. Great support from Russell at Plas Madoc Estate Office with current issues being resolved quickly once my emails received. Paul Blackwell is also being actively supportive with regards to a couple of current issues.

I regularly attend the weekly coffee & chat morning again with CRNCA as it provides a good opportunity to undertake wellbeing checks and take new referrals (and eat homemade cake). It is great to see people attending this and watch their confidence increasing with each passing week. Social distancing is adhered to, yet residents still get to meet up with other members of the community, helping to combat loneliness and isolation. The CRNCA have been supporting the community in numerous, wonderful ways, and they are creating food and gift hampers for families within our community for Christmas. It is good to hear that WAPM are now linking in with them too. I have noted how tirelessly Krissy works to support our community and we are lucky to have that!

In addition to these acknowledgments, I would like to say thank you to Tyger who also works tirelessly behind the scenes. Aside from eating numerous ice-creams and jam-filled doughnuts, she has given up her time to assist in the community. This has ranged from gardening to supporting a resident during their partner's long-term illness and subsequent bereavement.

With regards to the ongoing incident in Plas Madoc, I have received an update from the police and social workers; this person in currently no longer in residence at the property. Despite being qualified and able to assist further with this matter, it was beyond the remit of the job I am in. Therefore, I shall continue to support the neighbours however, I took a step back otherwise I strongly felt that inappropriate referrals would be sent through, especially during this time when other services are mostly working remotely.

I would also like to say a big thank you to Trina for all her support throughout this year. I know how busy she is, yet she will always make time for my numerous 'quick questions'. I have a wonderful and supportive team behind me as I support my community. With this in mind, I intend to give back by **donating** 2 hours of my time on Christmas day. I have identified several people who will be alone this Christmas, and we all know how that doesn't help it be 'the most wonderful time of the year'. I will be available via telephone if someone needs to chat, and I shall be out and about during these couple of hours too. So far, I have identified 4 people who have lost their partners this year (some due to Covid) and have no family. If you are aware of someone that you think would benefit from seeing a cheeky Elf on Christmas day then please let me know. Following on from that, as we offer a person-centred service, I intend to take the majority of my Christmas leave just after the New Year so as I continue to be available during this festive period.

Happy Christmas and a Happy New Year everyone.

07. TO RECEIVE CLERKS REPORT

1. Chairman has awarded four primary schools £50 cheque
2. Defibrillator, now installed and operational at Eagles Inn & Hinds Shop
3. CCTV being installed on 16th December at the front of the George Edwards Hall
4. Christmas Tree at the rear of the hall, beautiful display received some lovely comments. *Councillor D Wright reported the lights in Oswestry are wonderful, if members have the opportunity to view it could give ideas going forward for our display next year.*
5. Council office closed from Friday 18th December to Monday 4th January 2021
6. Confirmation received from Mike Barclay WCBC – Playscheme will not be invoiced this financial year – waiting on confirmation from Youth Service regarding their invoice.

08.MINUTES OF THE PREVIOUS MEETING

(a) Minutes of the Remote Full Council Meeting on 24th November 2020 - ***RESOLVED that the minutes of the Remote Full Council Meeting held on 24th November 2020 be confirmed and signed by the chairman at the earliest opportunity.***

09.TO REVIEW DRAFT PRECEPT DOCUMENT & AGREE PRECEPT REQUIREMENTS FOR 2021/22

Members had been furnished with the necessary required information, consideration was given to the draft budget prepared by the Clerk considering current commitments and any new provisions that the Community Council supports.
Copies of estimated income & expenditure as at 31.03.21 were given, together with an initial precept requirement of £153,989.00
Councillor D Wright proposed, seconded by Councillor Mrs S Benbow-Jones to approve the estimates of income and expenditure for 2021/22 as now set out before the Council and confirm

that the Community Council's precept requirement for the year 2021/22 be fixed at £153,989.00 All members voted in favour. The Clerk was thanked for the detailed paperwork and information provided.

Councillor P Vaughan, due to technical issues could only hear the meeting, not visually see members. Councillor D Wright took over the meeting.

10. TO CONSIDER GRANT APPLICATIONS RECEIVED FOR FINANCIAL YEAR 2020/21

Council resolved on block to award the following grants for financial year 2020/21:

Wales Air Ambulance	15.12.20	1,000.00	106218	20/124	Y
Family Friends	15.12.20	200.00	106219	20/125	Y
Cerebal Palsy Cymru	15.12.20	200.00	106220	20/126	Y
Marie Curie Wales	15.12.20	200.00	106221	20/127	Y
Hope House	15.12.20	1,000.00	106222	20/128	Y
Nightingale House Hospice	15.12.20	1,000.00	106223	20/129	Y
Cefn Mawr Old People Welfare	15.12.20	200.00	BACS	20/130	Y
Friends of Llys Y Craig	15.12.20	200.00	BACS	20/131	Y
TOCRA	15.12.20	200.00	BACS	20/132	Y
Friends of Ruabon	15.12.20	200.00	BACS	20/133	Y
Clwyd Family History Society	15.12.20	200.00	BACS	20/134	Y
Hampden Bowling Club	15.12.20	200.00	BACS	20/135	Y
Ysgol Acrefair	15.12.20	200.00	BACS	20/136	Y
Ysgol Rhosymedre	15.12.20	200.00	BACS	20/137	Y
Ysgol Min Y Ddol	15.12.20	200.00	BACS	20/138	Y
Rhosymedre Methodist Church	15.12.20	200.00	BACS	20/139	Y
Cefn Mawr Historical Society	15.12.20	200.00	BACS	20/140	Y
Ysgol Cefn Mawr	15.12.20	200.00	BACS	20/141	Y
CRNCA	15.12.20	200.00	BACS	20/142	Y

11. TO REVIEW QUOTATION FOR PHASE THREE TREE FELLING AT TREFYNANT CEMETERY

The Clerk reported she had received a quote for the last phase of tree felling, which included willow, sycamore & conifer. A vast improvement to the visual appearance and the ongoing maintenance schedule. Councillor Mrs I Twigg proposed seconded by B Twigg to accept the quotation of £1980 inclusive of VAT, all members in favour, The Clerk was instructed to inform the contractor.

A Discussion followed ref min 191, the Clerk reported no quotations have been received, one firm had refused to quote for patterned concrete. Councillor D Wright proposed to accept the original quotation of £3000 seconded by Councillor P Vaughan. A vote followed, 10 in favour one abstention. The Clerk was requested to inform the contractor to proceed with the works.

12. TO REVIEW & AGREE JOB ADVERT, JOB DESCRIPTION, EMPLOYEE SPEC FOR ADMINISTRATION OFFICER

Members had been provided with the above documents prior to the meeting, resolved to approve all draft documents and place the advert on the website and social media platforms at the earliest opportunity. Due to the ongoing pandemic, it was resolved for the Clerk and councillors PV, DW & Mrs SBJ to hold the interviews at the requested time.

13.TO REVIEW, AGREE & ADOPT CORONAVIRUS INTERVIEW SAFETY POLICY & PROCEDURE

Members had been provided with the documents prior to the meeting, resolved to adopt the policy, all in favour.

14. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 15th DECMBER 2020
EXPENDITURE

Wages/Sal from (month 8)
T Nicholls-Smith, H Parry, S Roberts, B Lloyd, MC Hartshorne £4972.19

Invoice No

20/107	106210	Scottish Power - Invoice for GE Hall	460.80
20/108	BACS	Community Agent - Expenses from Sept to Nov	287.23
20/109	BACS	ACS - Invoice for office IT	72.50
20/110	BACS	Hallam Heating - Invoice for GE Hall	281.36
20/111	BACS	John Williams Engineering Contractors - Invoice for GE Hall Car Park	300.02
20/112	106211	EDF Energy - Invoice for unmetered supply	2118.52
20/113	106212	Steve Pugh - Invoice for gravedigging	775.00
20/114	106213	Viking Direct - Invoice for GE Hall	189.48
20/115	106214	British Gas - Invoice for GE hall (office side)	72.13
20/116	106215	British Gas - Invoice for GE Hall	282.76
20/117	106216	Jones Lighting - Invoice for survey & repairs (two months)	6076.30
20/118	106217	Canda Copying - Invoice for office	751.98
20/119	BACS	Peter Green - Invoice for Cemetery	683.00
20/120	BACS	Peter Green - Invoice for Play area	754.00
20/121	BACS	WCBC - Invoice for refuse charges for Trefynant Cemetery	678.50
20/122	BACS	WCBC - Invoice for refuse charges for GE Hall	270.00
20/123	BACS	TMNS - Expenses for Nov/Dec 2020 (LGA 1972 sect 112)	467.21

Invoices Received During Nov/Dec 2020

HMRC Tax & NI (17.11.20)	1469.58
Clwyd Pension Fund (17.11.20)	794.74
HSBC Charges (27.11.20)	18.24
WCBC NNDR	602.00

£22377.54

Income

Burial

GE Hall
Dance Zone (Rec 0095) 275.00

Interest

£275.00

Resolved that the listed payments be approved.

15. CORRESPONDENCE RECEIVED SINCE LAST MEETING

1		WCBC - Letter re: Precept Payment Schedule & Tax Base 2021/22 – ***Resolved to be noted***
2		WG - Letter re: Section 137 Expenditure Limit for 2021/22 - £8.41 – ***Resolved to be noted***
3		WCBC – Email re: Difficult Decisions 2021/22 complete survey online Your Voice Wrexham ***– Resolved for members to submit their response individually***
4		Audit Office – Email re: Three year cycle plan – ***Resolved to be noted***

16.TO RECEIVE PLANNING APPLICATIONS

Planning Received During November/December 2020

P/2020/0771 Erection of dwelling with new vehicular access
Land adjacent to Pendil, Llangollen Road, Acrefair

In relation to application P/2020/0771 no observations/objections were raised.

17.REPORTS

17.1 Councillor D Wright reported BCUHB have had meetings with the two practices in Cefn, progress is being made albeit slowly in his opinion. After speaking with the trustee of the Chapel it was noted that the insurance company has given four months grace. There are a number of trees on site which need felling within the next few months.

The Chair thanked members for their attendance, wished all a Happy Christmas and healthy & safe New Year and declared the meeting closed.