CYNGOR CYMUNED

CEFN

COMMUNITY COUNCIL

MINUTES OF THE REMOTE VIRTUAL FULL COUNCIL MEETING HELD ON ZOOM ON
26th OCTOBER 2021
Chair: P Vaughan

62.PRESENT Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs J Jones, D Metcalfe, Mrs P Roberts, Mrs K Tiltman, Mrs I Twigg, B Twigg also one member of the public.

63.APOLOGIES **A**pologies for absence were received from Councillors B Cook, Ms J Parrish, D Wright & Mrs G Wright.

64.TO RECEIVE DECLARATION OF INTEREST
None Received

65.PUBLIC QUESTIONS/STATEMENTS
None Received

66.TO RECEIVE POLICE CORRESPONDENCE

Monthly Council Report

20th October 2021
Cefn Mawr/Rhosymedre/Newbridge/Plas Madoc

New faces
Last month we welcomed two new Sergeant's to our Neighbourhood Policing Team; PS Rhodri Ifans and PS Nathan Harvey.

Monthly Police Surgeries
We will be communicating dates for the next surgeries in Cefn and Plas Madoc shortly for the coming week ahead.

We are advertising the surgeries via Facebook, the Community Alert system and we also let Community Councillors know ahead of the date. Please feel free to share on your own platforms to encourage members of the community to join us.

ASB
We have seen an increase in ASB in the community; therefore we are increasing patrols in the reported areas. During the weekends of Halloween and Bonfire night, we have put in place extra resources to ensure we have enough presence in the community. We have also extended PCSO working hours until midnight during this time for coverage.

Cold Calling

We have received a report of cold-callers in Plas Madoc, claiming to be from the council and asking to enter resident's properties to test their fire alarms.

We have sent out a Community Alert asking residents to challenge any callers to their property, who claims to be working for a specific company or agency, by asking them for ID. We're advising people to report any suspicious activity in the area to NWP.

Theft from Motor Vehicle
NWP received a report of number plates being stolen from vehicles in the Newbridge area on Tuesday 19th October.

House to house enquires have been conducted and we are advising residents to remain vigilant, park in well-lit areas and to consider security measures such as CCTV, security lights and alarms.
Investigations and ANPR work is being conducted and patrols will be carried out within the area. A Community Alert has also been sent out.

Crimes
Crime stats and data can be found at: https://www.northwales.police.uk/police-forces/north-wales-police/areas/stats-and-data/stats-and-data/

What can you do to help?
In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive so far and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

Questions
If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Online Meeting and we will endeavour to attend when possible.

Walk around
We would be happy to meet with you to have a walk around the area whenever you are available.

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wrecsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Local PCSO contacts
Lara.Shiers@nthwales.pnn.police.uk
Jessica.Lloyd@nthwales.pnn.police.uk
Rhys.Yaxley@nthwales.pnn.police.uk

Councillor Mrs S Benbow-Jones reported she had supported the PCSO's with their recent visit to the library to encourage members of the public to attend with any concerns and to promote the community alert system. Councillor Mrs I Twigg reported she has signed up to the alert system and stated it was very good.

67. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

Community Agent Report October 2021

October 2021

- 6 referrals from British Red Cross (BRC)
- 1 referral from Social Services (SS)
- 6 family/friend referrals
- 23 self-referrals
- 6 WCBC referrals
- 1 referral Wales and West
- Other – 8

- **Cefn** – 23 referrals
- **Rhosymedre** – 10 referrals
- **Acrefair** – 9 referrals
- **Newbridge** – 1 referral
- **Plas Madoc** – 4 referrals
- **Out of area** - 4

Reminder – the new category now (Other) shows the data that I am required to submit to WCBC as they say that anyone I speak to is also to be recorded as a 'referral'.

51 referrals have been received this month, with some previous referrals still ongoing!! This is due to the informal 'Make Your Will' groups that have been held, along with walking around our community and networking.

Having attended the foodbank on several occasions I have noted that there are not as many people attending to collect a food parcel as I would expect however, this may well be due to the Food Share at the CRNCA. Here they can collect what food has been donated without leaving their details, and without a limit on how often they attend. In order to establish the root cause of why they may be in this position I will now attend and have an informal chat with everyone, therefore gaining more referrals no doubt!

I am continuing to work closely with OT as they have a waiting list that is around 10 weeks long, for the more urgent referrals!

A mindfulness walking group begins today, Thursday 21st October, from the George Edwards Hall at 12:30pm. However, having spoken to a resident from Ruabon who

approached me with regards to this walk, I shall be amending future walks to a 'Walking Bus' where residents will be able to 'hop' on and off rather than just meeting in one place therefore presenting a possible barrier. In the forthcoming weeks I will be asking resident if they would be interested in attending evening groups, and if so, what? Residents in Ruabon would like to attend an evening walk around Cefn Mawr due to the 'beautiful scenery' – their words. If our residents are interested, then this is something that I shall organise immediately. (Yes, the Community Agent in Ruabon is aware of this however, there is only the day walk still taking place with no plans to undertake anything in the evening.)

Case study to follow.

Many thanks,

Marie-Claire

68. TO RECEIVE CLERKS REPORT

1. With reference to the recently placed dog waste bag dispensers in the community, the Clerk advised that she has received complaints of these bags being thrown on the ground at two locations: Plas Kynaston Playground and the car park at CRNCA. The Clerk suggested that these be given another month to see if the situation improves, and members agreed that if this continues, both bag dispensers will be removed from the above-mentioned locations.
   Councillor S Benbow-Jones suggested that this be mentioned to the local Youth workers who can speak to the local children. – Clerk to action
2. The Clerk stated to members that the office received a phone call from a Rhosymedre Resident suggesting that a commemorative blue plaque be placed on the post office at Cefn Mawr, in memory of Pavarotti. Members resolved to note the request.
3. A location and date were decided for the next litter pick. The clerk suggested the date of the 17th November 2021. Ideas for the location were welcomed. Members agreed that the location should be the Bethania Road, Acrefair. Start time of 10am until 11am. The clerk confirmed that she will make enquires with The Delph to ask if their parking facilities can be used.
4. The Clerk advised that the application for a Youth Service grant has been successful. The youth club have been awarded £500. Youth leaders have been asked for their 'wish list' of items. The Clerk confirmed that she will be asking the youth workers to purchase the items they require and she will reimburse once their invoice is received.
5. The Clerk reminded Members of Remembrance Service Sunday on the 14th of November, commencing at 10.45am. Refreshments will be provided at George Edwards Hall afterwards. Face masks to be worn on entering the building but can be removed when seated whilst eating or drinking.

69.MINUTES OF THE PREVIOUS MEETING

(a) Minutes of the Full Council Meeting held on 21st September 2021 – ***RESOLVED that the minutes of the Full Council Meeting held on the 21st September 2021 be confirmed and signed by the chairman at the earliest opportunity.***

70.TO DISCUSS AND CONFIRM INSURANCE RENEWAL FROM OCTOBER 2021

The clerk advised that the cost for insurance this year is £5795.73, which is an increase from last year by £132. A two-year contract was entered into last year (2020) so next year further quotes can be obtained. It was resolved that further quotes be obtained before the contract renewal date 2022.

71.TO APPROVE AND ADOPT SOCIAL MEDIA POLICY

The Clerk advised members that as Cefn Community Council were now active on two social media platforms (Twitter and Facebook), a social media policy should be adopted. Members had received the policy prior to the meeting, Councillor P Vaughan proposed to accept and adopt the policy, seconded by Councillor Mrs S Benbow-Jones, vote followed all members were in favour. Resolved to adopt and action the social media policy.

72.TO DISCUSS AND APPROVE STAFF TIMEKEEPING FACITLITY AND DISCUSS ADMINISTRATION ASSISTANT'S CONTRACT

The administration officer was placed in the waiting room while the item was being discussed. The Clerk reported to members that all staff currently complete a paper format time sheet and suggested a computerised facility which would record hours worked, overtime, holidays, and sickness. This would be both time-saving with regards to wages administration, and a simpler, more effective system for HR purposes. The system costs between £200-£300. A discussion followed, Cllr Mrs I Twigg proposed to purchase the system seconded by Cllr Mrs S Benbow Jones, all members in favour. The Clerk will purchase and arrange set up at the earliest opportunity but with current commitments it may be possible the system is not implemented until the new year.

The clerk went onto discuss the administration offices post. This was subject to 3-month probationary period which was extended by 1 month due to holiday leave and a sickness period. The clerk advised a decision needs to be made on whether to extend probation or offer a permanent contact. A discussion followed, and the clerk reported she is satisfied with post holder and work undertaken so far. All tasks have been completed to a high standard. Following the recommendation from the clerk to offer a permanent contract, Councillor P Vaughan proposed and seconded by Cllr Mrs K Tiltman to offer Mrs Hughes Lloyd a permanent contract of 16 hours per week, all members present voted in favour and requested the clerk to prepare and deliver the contact.

73. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 26th OCTOBER 2021
EXPENDITURE

Wages/Sal from (month 6) \
T Nicholls-Smith, H Parry, S Roberts, N Hughes-Lloyd, MC Hartshorne 4942.98

Invoice No

21/078	106305	Canda Copying - Invoice for office	64.34
21/079	106306	Jones Lighting - Invoice for column replacement at King Street	1693.45

21/080	106307	Hafren Dyfrdwy - Invoice for cemetery	97.26
21/082	BACS	Slick Stickers - Invoice for dog fouling signs	40.00
21/083	BACS	ACS Technology - Invoice for office IT	94.50
21/084	BACS	Festival Lighting - Invoice for Christmas Lighting	2497.56
21/085	106309	Viking Direct - Invoice for office	165.94
21/086	BACS	TMNS - Expenses for August/Sept (RBL Wreaths) (LGA 1972 sect 112)	243.78
21/087	BACS	ACS Technology - Invoice for hybrid equipment	4850.00
21/088	106310	EDF Energy - Invoice for unmetered supply	2070.71
21/089	106311	WCBC - Invoice for licence for Christmas Fair	21.00
21/090	BACS	Peter Green Groundcare - invoice for play area maintenance	754.00
21/091	BACS	Peter Green Groundcare - invoice for Trefynant maintenance	1106.00
21/092	BACS	Steve Pugh - Invoice for gravedigging	885.00
21/093	106312	Dave's PAT Testing - invoice for GE Hall	408.00
21/094	106313	DSL Mobility - Invoice for Service to stair lift and replacement battery	166.80
21/095	106314	Canda Copying - Invoice for office	144.00
21/096	106315	British Gas - Invoice for GE Hall (office side)	16.01
21/097	106316	British Gas - Invoice for GE Hall (main hall)	48.83
21/098	106317	PHS Group - Invoice for GE Hall	320.16
21/099	106318	Azets - invoice for payroll services	244.80
21/100	106319	Jones Lighting - Invoice for repairs	1151.05
21/101	BACS	Razzle Dazzle Face Painting - Invoice for Christmas Fair	50.00
21/102	BACS	ACS Technology - Invoice for office IT	94.50
21/103	BACS	TMNS - Expenses for Sept (LGA 1972 sect 112)	53.89
21/104	106320	Information Commissioner's Office - Renewal notice for data protection act	40.00

Invoices Received During Sept/Oct 21

HMRC Tax & NI (16.09.21)	1175.30
Clwyd Pension Fund (16.09.21)	799.82
CSA Payment	325.67
HSBC Charges (27.09.21)	18.74
WCBC NNDR	602.00
	£25186.09

Income

Vodafone (Rec0132)	1250.00
Tesco Stores (Rec 0138)	6250.00
SP Energy networks	1.00
HMRC (Vat)	17707.39

Burial

Francis Roberts (rec 0134)	1775.00
Francis Roberts (Rec 0136)	1035.00
Marcher Stone (Rec 0131)	255.00

GE Hall

Dance Zone(Rec 0130)	258.50
Slimming World (Rec 0133)	342.00
G Langford (Rec 0135)	110.00
G Langford (Rec 0140)	110.00
Slimming World (Rec 0141)	297.00

Interest

Business Money Manager 13.09	1.94
	£29392.83

Resolved that the listed payments be approved

74. CORRESPONDENCE RECEIVED SINCE LAST MEETING

1			WCBC - Response to letter re: Allocations of properties – ***Clerk read the contents of the email. Resolved to be noted.***
2			OVW - Email re: PSOW consultation on proposed guidance on principles of good administration and good records management – ***Resolved to be noted***
3			Friends of the Earth Cymru - email re: Fossil Fuel and CPF - ***Clerk outlined the contents of the email to members. Resolved that the Clerk write a letter on behalf of Cefn Community Council staff in support.***
4			Ysgol Min Y Ddol - Thank you letter for donation from Chair – ***The Clerk read the letter of thanks from the school regarding a donation from the Chairs Purse, an update on the project was given by Councillor P Vaughan.***
5			Audit Wales - Email re Audit notices required by regulations -***The Clerk reported that an email was received stating that if the audit has not be returned by the end of September, then a public notice should be displayed on the website. The Clerk confirmed the statutory notices are displayed, as yet, none of the local councils have received their audit back due to delays.***
6			IRPW - Draft Annual Repot 2022/2033 www.independentremunerationpanelfor Wales draft annual report-february2022co.uk - ***It was resolved that members follow the link to the report - noted.***
7			WCBC - Email re Play area Gwynant - wet pour repair required – ***The Clerk confirmed that a quote has been received of £2030 for works to be done at Gwynant play park on Plas madoc. It was resolved to accept the quote and inform WCBC to undertake the repair.***
8			WCBC - Email re survey from Public Services Board, tell us what you think. Telluswhatyouthink@wrexham.gov.uk – ***It was resolved that members will complete the survey by following the link provided.***
9			OVW - Email re Updated guide to taking part in Queens Platinum Jubilee beacons ***– Resolved to be noted.***
10			OVW - Email re: Launch of Councillor Smart Survey https://www.smartsurvey.co.uk/s/Councillor-Remuneration-2021/ - ***Resolved for members to complete by following the link provided.***
11			WCBC - Email re: Wrexham Public Service Board Annual report 20/21 ***Resolved to be noted.***
12			WCBC - email re: Food Waste Survey http://www.yourvoicewrexham.net/arolwg/1353 - ***resolved for members to follow the link provided and complete if they so wish***
13			Ms C Davies - email re: copy of minutes from meeting held with residents of Queen Street re: traffic concerns - ***The Clerk reported that she attended a meeting with residents on the 29th of September with regards to the traffic speeds and volume of traffic on Queen Street. A long discussion followed It was discussed that Cefn Community Council have done all they can with regards to this issue over a number of years. The residents have decided to continue to lobby WCBC directly in regard to action being taken. It was resolved that Cefn Community Council***

			write a letter in support of implementation of traffic calming and are willing to send a representative to any future meetings if the group wish.
14			Ysgol Rhiwabon - Email re: Launch of TV Channel https://www.ysgolrhiwabon.co.uk ***- The clerk advised members that Ysgol Rhiwabon have launched their own TV channel and to follow the link provided to watch.***
15			Denbighshire CC - Email re: Woodland management at Pontcysyllte starts 25/10/10 – ***The clerk advised members that the work had already begun on this. It was resolved to be noted.***
16			Cllr D Wright - Email re: Tabernacle Chapel – ***The Clerk informed members that BCUHB have deemed the Tabernacle Chapel Well Street, Cefn Mawr, not suitable as a site for a new health centre. It was resolved to be discussed with Councillor Derek Wright when he returns from leave for any further update, members expressed their disappointment and frustration that Cefn are still no further forward with having a health Centre after the tireless work been done by Cllr D Wright and the late Cllr Ken Bathers over many years.***
17			Keep Wales Tidy - email re: starter packages available – ***The Clerk advised members that it is her intention to apply for a fruit growing garden for the youth club, using the small patch of land to the rear of the club room, resolved that the Clerk apply for the package for the youth club.***
18			WCBC - consultation re: life in Wrexham and city status proposals https://wrexhampacemaking.info – ***Resolved for members to complete using the link provided and encouraged as many as possible to complete.***
19			WCBC - Youth Work Co-ordinator - email re: update on Youth Club – ***It was stated by the Clerk that the youth workers were still working detached as per WCBC guidelines. The youth workers are using the lower room as a base before carrying out the detached work. They hope to return to George Edwards hall after October half term. Keys have been mislaid for the room, so the Clerk has advised that she will have a new set cut.***

The Clerk reported she is continuing to forward via email all correspondence received from Ken Skates, AVOW and WCBC when it is first received.

75.TO RECEIVE PLANNING APPLICATIONS

Planning Applications Received During September/October 2021

P/2021/0997 Single storey rear extension (partly in retrospect)
The Laurels, Llangollen Road, Acrefair

The Clerk reported she had received the above application after the notice had been sent. In relation to planning application P/2021/0997 No observations or objections were raised

76.REPORTS FROM MEMBERS.

76.1 Councillor S Benbow-Jones asked the Clerk if the lamppost poppies are due to be spread around a wider area in the community. The Clerk confirmed that as the price is £3 per poppy, any additional poppies purchased would need to be added to the precept for next year. The poppies have been placed close to the cenotaph and immediate surrounding roads. The Clerk also advised that should more poppies be put in the community, then a contractor should be sought to erect these. Currently, Chair Councillor Phil Vaughan is putting these up along one member of staff. It was noted

76.2 Councillor D Metcalfe reported that he had been approached by Cefn Albion and Cefn Rangers to discuss upgrades to the facilities to Plas Kynaston football ground. The Clerk asked for further clarification and reiterated that a single Councillor cannot make decisions on behalf of council. The Clerk further reported that the work is already underway, A

consultant is conducting a feasibility study report that is to be carried out on the pitch with the input from the two football clubs and local primary schools.
76.3 Councillor B Twigg asked members if anything had been confirmed with regards to the work on the road bridge collapse in Newbridge. The Clerk stated that she has heard though various online news sites that nothing is scheduled to be done until 2023. Councillor Mrs S Benbow Jones advised members that WCBC are currently undertaking test drilling on the site, and the ground is still moving. Cllr D Metcalfe reported that the volume of traffic now using the Bont Bridge as an alternative route has increased three-fold.

The Chairman thanked members and public for their attendance, and declared the meeting closed.