



**CYNGOR CYMUNED**  
**CEFN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS**  
**HALL AND ZOOM ON**

**24<sup>th</sup> of October 2023 commencing at 6.15pm**

**Chair: P Vaughan**

**59. PRESENT** Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs H Brimfield, Mrs J Jones, Mrs K Tiltman D. Wright and Mrs G Wright

PSCO Lara Shiers joined the meeting for the police report.

Councillors B. Twigg and Mrs I Twigg joined on Zoom.

**60. APOLOGIES** Councillors Mrs S Mills and G.Wood

**61. TO RECEIVE DECLARATION OF INTEREST**

Councillor Sonia Benbow-Jones declared an interest in agenda item 12: Correspondence. (Dee Valley Trust Board Member)

**62. PUBLIC QUESTIONS/STATEMENTS**

None Received

*It was decided that due to time constraints, Items 4 and 5 on the agenda were switched around.*

**63. TO RECEIVE UPDATE FROM COUNCILLOR D WRIGHT REGARDING FUNDING APPLICATIONS FOR THE MUGA GROUND**

Cllr D Wright stated that since the last meeting of full council, the council had an opportunity to put a bid in for a grant from the Shared Prosperity fund for £50,000. This came with a very tight time frame, and the project co-ordinator had just several days to complete an application on behalf of the community council. This resulted in a huge number of tasks needed to be undertaken for this to be achieved and the bid submitted on time, this was detailed in an email sent to all councillors on the 13<sup>th</sup> of October from the clerks assistant.

Cllr D Wright presented on screen a birds eye view of the Plas Kynaston Ground, and pointed out several locations which have been discussed as places to site a 100 seater stand, dugouts and hard standings, and detailed to councillors the extensive consultations made with WCBC officers and others to achieve a full and comprehensive list of requirements for the ground upgrade, which was then submitted as part of the bid. Confidential figures were circulated to the councillors present of quotes provided to deliver the services and facilities needed to

bring the ground up to WFA tier standards, such as extra drainage, and what the parking responsibilities will be for the football clubs on matchdays.

It was reported an arboreal survey will need to be carried out on which trees can be removed, which stay and what mitigation planting will be needed. Members will be updated as the project progresses.

*Members present thanked Councillor D Wright, the clerk and the project co-ordinator for all their hard work to achieve the funding deadline.*

**64. TO DISCUSS THE FEASIBILITY STUDY OF A NEW PEDESTRIAN CROSSING ON THE RIVER DEE AT TY MAWR – DEFERRED FROM SEPTEMBER MEETING.**

A discussion followed and it was resolved to accept the feasibility study on the bridge over the River Dee at Ty Mawr. Proposed by Cllr D Wright, seconded by Cllr K Tiltman.

**65. TO RECEIVE POLICE CORRESPONDENCE**

**Date:** Monday 16<sup>th</sup> October 2023

**Ward:** Cefn/Plas Madoc

**Author:** PCSO 4400 Lara Shiers and PCSO 3917 Kelvin Evans

- **Crimes/Incidents of note (The information provided falls within Data Protection and Sharing policies. Information of domestic related offences including sexual offences will not be shared. Only matters that are relevant to the Community)**

The review of the data between the period of 15/09/23 – 16/10/23 and report on the following incidents of note:

**CEFN MAWR**

Incident	Number of incidents	Summary of Investigation
ASB	1	1 x Report of youths throwing eggs at vehicles. Words of advice provided to youths in the area.
Common Assault	1	Domestic related, no injury assault
Criminal Damage	1	Report of youths throwing stones at vehicles
Harassment	2	1 x Youth related ASB/harassment 1 x Un-wanted contact from an individual as part of an on-going investigation
Making off	4	Report of an un-paid taxi fair – low value 1 x report of a large disorder. 2 x arrests made and charged 1 x report of an altercation in a pub car park 1 x report of verbal abuse between youths
RTC	1	1 x report of a fail to stop RTC, causing damage to a wall
Road Related Offence	2	1 x report of loud vehicles driving in an ASB manner 1 x report of an individual driving in an ASB manner
Shoplifting	1	1 x report of a low value theft, youth related. Investigation is on-going
Theft	2	1 x Report of a theft of a high value parcel. Now resolved. 1 x Domestic related theft of money

Threats	3	2 x domestic related 1 x youth related threats
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## **PLAS MADOC**

<b>Incident</b>	<b>Number of incidents</b>	<b>Summary of Investigation</b>
ASB.	1	Report of a neighbour dispute. Informant did not wish for any further action other than logging the occurrence,
Common Assault.	2	1, Dispute between two neighbours. No injuries to either party. 2, Person reporting that they had been assaulted by a known suspect. The informant was highly intoxicated and would not engage with Officers on their arrival. Investigations ongoing.
Criminal Damage.	0	
Harassment.	0	
Public Order.	1	Reports of a male making threats of violence in the street. Officers attended and the male was subsequently arrested.
Burglary.	1	Reports of a burglary at a dwelling. On further investigation it transpired that this was not a burglary but the resident had used reasonable force to gain entry to their own property.
Threats.	1	Domestic related incident whereby a male had called Police stating that his ex-partner had made threats to burn his belongings. Officers attended to prevent a breach of the peace and the male left the area.
Theft.	1	Reports of theft of an Amazon delivery left by a dwelling door. Suspect identified and charged. Matter ongoing.

- **What can you do to help?**

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

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- **Questions**

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the meetings and we will endeavour to attend when possible.

- **Walk around**

We would be happy to meet with you to have a walk around the area whenever you are available.

- **Good News Stories and Upcoming Events**

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wreccsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Event	Time and Date	Location
<b>'WE SAY YOU DO'</b>		
<b>Engagement / Pop up event</b>		
<b>Pact Events</b>	OP BANG Football and Anti-Social Behaviour event with Active Wrexham NWP Ladies Players attending – PCSO Lara Shiers, PCSO Sarah Clark-Lewis, PCSO Enya Bellis-Jones and PCSO Alison Heron	1 <sup>st</sup> November 2023:  Ysgol Grango Rhos – 9am – 11am  Ty Mawr Football pitch – 1pm – 3pm
<b>Bike Markings</b>		

1	SER	RANK	NO	NAME	WARD	SAMSUNG
2	1	PCSO	C2532	MARTIN GRIFFITHS @northwales.police.uk	CHIRK	07854 337302
3	2	PCSO	C2876	EMILY BLAKE @northwales.police.uk	JOHNSTOWN	07854 400812
4	3	PCSO	C2912	CATHERINE GRIFFITHS HUGHES @northwales.police.uk	LLAY	07854 329534
5	4	PCSO	C3917	KELVIN EVANS @northwales.police.uk	PLAS MADOC	07974240306
6	5	PCSO	C2929	LYDIA EDWARDS @northwales.police.uk	MINERA/ BWLCHGWYN	07854 355152
7	7	PCSO	C2961	DEAN SAWYER @northwales.police.uk	MAELOR SECTION	07896 172204
8	8	PCSO	C3464	LISA MARIE DAVIES @northwales.police.uk	GRESFORD/ROSSETT/HOLT	07557 847798
9	9	PCSO	C3612	PURDY JONES @northwales.police.uk	PENYCAE	07989 165527
10	10	PCSO	C3613	REBECCA ROBERTS @northwales.police.uk	RHOS	07818 522378
11	11	PCSO	C3624	ALISON HERON @northwales.police.uk	PANT	07813 523980
12	12	PCSO	C4438	STEPHAN HOWSAM @northwales.police.uk	BRYNTEG	Awaiting Phone
13	13	PCSO	C3679	LANA KELLEHER-LIGHTWOOD @northwales.police.uk	GWERSYLLT	07989 169093
14	14	PCSO	C3680	GARETH JONES @northwales.police.uk	CEIRIOG VALLEY	07989 159907
15	15	PCSO	C3952	RHYS YAXLEY @northwales.police.uk	RUABON	07974 243270
16	16	PCSO	C4427	GEORGIA ROBERTS @northwales.police.uk	BRYNTEG/PENTRE BROUGHTON/MOSS	Awaiting Phone
17	17	PCSO	C3978	ENYA BELLIS-JONES @northwales.police.uk	PONCIAU	07811 713056
18	18	PCSO	C4400	LARA SHIERS @northwales.police.uk	CEFN MAWR	07814 075602
19	19	PCSO	C4402	TIM PEERS @northwales.police.uk	BRYMBO	07814 075615

PCSO Shiers reported that she and Cllr Derek Wright went on a walk around the area last night. ASB in the area has been low recently, however there was a spike last week which was swiftly dealt with. She discussed the issues that have been occurring in the youth club at George Edwards Hall. Youth workers have instigated bans on some youths entering the premises for causing trouble, these youths are potentially coming from other areas and are causing trouble for the children who use the youth club. PCSO Sheirs stated that the YC users have been engaged in taking part in an Operation Bang event taking place on Ty Mawr on the 1<sup>st</sup> of November. PCSO Shiers remarked on how the majority of the children in the club are well behaved. The Clerk confirmed to members that the Youth workers have been engaging with the council to discuss ways in which these issues can be dealt with, and the situation is being monitored.

Councillor D Wright reported to members that he had been asked by the area Chief Inspector, to gather resident views on Operation Lardy, and the follow up: Operation Vardo. He confirmed that residents were overall pleased with the results of both operations. There was surprise locally at the scale of the operation, the number of people arrested and that firearms were involved. Residents were thankful for the aftercare and the opportunity to ask questions, and the reassurance of a visible police presence, although some residents stated that they

were unaware of Operation Vardo. Cllr D Wright asked members if they endorsed the comments so that they can be sent to the Inspector. All members agreed.

*The Chairman thanked PCSO Shiers officers for her time, she left the meeting.*

## **66. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT**

### **COMMUNITY AGENT REPORT**

**September 2023**

- Number of individuals still receiving support that were recorded in previous month/s -5
- Number of individuals who accessed the service for the first time - 21
- Number of individuals that have previously accessed the service but have asked for further support – 42

The new referrals for August are from:

- **Cefn** – 6 referrals **Rhosymedre** – 3 referrals
- **Acrefair** – 2 referrals **Plas Madoc** – 8 referrals
- **Newbridge** – 0 referrals **Other** – 2 referrals

Looking again at the number of referrals closed during August (43), the feedback demonstrates:

- ✓ No. of residents feeling less isolated – 100%
- ✓ No. of residents feeling satisfied with the information provided – 100%
- ✓ No. of residents achieving personal outcomes – 100%

Good evening everyone.

This month has seen several food bank vouchers being issued, and numerous referrals with queries around the cost-of-living payment and benefits.

We Are Plas Madoc are involved in the creation of our poppy waterfall and have been decorating vast amounts of 'poppies' ready for us to start adding to the netting. I don't believe there is any worry over whether or not we'll have enough poppies, rather will the netting be big enough! I'm looking forward to seeing it proudly displayed at the Remembrance service.

The Community Agent Wellbeing Hub is still running well, with residents dropping in to access the CA service. We have had some wonderful donations of glass objects for the crafting group so if you, or someone you know, is looking to make home-made gifts for this Christmas please signpost them to the hub as we are seeing some wonderful creations/gifts. The Community Agent service isn't only for large queries, it's also there for you to access if you aren't quite sure about something and just want to be signposted in the right direction or

get the correct contact details for a person or company. The brief case study below demonstrates this:

A resident contacted me with regards to obtaining contact details for Shelter as they felt overwhelmed by their circumstances. They also didn't realise that they were available in Wrexham and could have an actual appointment with them. Through acquiring the correct details, they have accessed the service that Shelter provide and are now receiving additional support for their housing query and state they are feeling less isolated in their current situation. Sometimes it is the seemingly small things that can make a huge impact on peoples lives.

If you have any questions or wish to have more information, then please don't hesitate to get in touch with me either by email ( [agent@cefncommunitycouncil.gov.uk](mailto:agent@cefncommunitycouncil.gov.uk) ) or mobile ( 07925 048711 ).

Many thanks,

Marie-Claire 😊

## **67. TO RECEIVE CLERKS REPORT**

1. The Clerk reminded members that the next litter pick is due to take place tomorrow in Plas Madoc. Meeting at the Leisure centre at 10am. The litter picks will be then suspended for the winter and will resume in the spring.
2. Work has begun on the groundworks for the extension to the Garden of Remembrance at Trefynant Cemetery. Brickwork is expected to start within the next few weeks. Every attempt has been made to match the existing bricks, but this has not been possible, so a close match has been found.
3. Councillor G Wood has requested that a safety mirror be placed next the exit of Trefynant cemetery, due to traffic visibility issues. The Clerk reported that she met with an officer from WCBC today, who will make enquiries as to who owns the land adjacent to the exit. It was reported by WCBC that they will not allow any objects erected that could potentially adversely impact on the highway, but a mirror could potentially be erected if it was to be placed further back from the highway. Clerk will update on the matter as it progresses.
4. Due to the December meeting being brought forward to the 12<sup>th</sup>, and the November meeting taking place on the 28<sup>th</sup>, this means that the two meetings will be held just two weeks apart. The Clerk suggested to members that the November meeting be moved a week forward, to the 21<sup>st</sup> if November. All members agreed to suspend standing orders and resolve that the November meeting be moved to the 21<sup>st</sup>.
5. Preparations are underway for the Christmas Fair, it has been booked for Friday the 1<sup>st</sup> of December from 5pm until 7pm. There are no stalls left. Santa will return to the main hall. The village Christmas lights will be switched on the same night.
6. A reminder that the remembrance service is Sunday the 12<sup>th</sup> of November at 10.40am. Preparation for the poppy waterfall is going well. The schools have taken part, plus

Cefn Rangers, various local organisations, as well as members of the public. Depending on the number of poppies received, there may be two waterfalls, one at the cenotaph and one at the rear of the hall. Festival fireworks have offered to let off a red confetti cannon during the service, while the bugler is playing, this would be free of charge. A discussion followed and it decided to consider the offer for next year, proposed by Cllr I Twigg, Seconded by Cllr D Wright.

7. The Clerk’s assistant gave an update on the Low Carbon communities project. It was reported that there is an opportunity to use part of the grant money to hold workshops within the community, such as grown your own vegetables at home, bird box making and so on. The clerks assistant stated that an organisation has been sought to run these workshops. Further funding will be used towards possible redevelopment of the field off Bro Gwylim. All members were in favour of the proposal of workshops, Clerks assistant to update as the project progresses.

**68.MINUTES OF THE PREVIOUS MEETING**

- (a) To confirm the minutes of the War Memorial meeting held on the 18<sup>h</sup> of July 2023 – ***RESOLVED that the minutes of the War Memorial Meeting held on the 18<sup>h</sup> of July 2023 be confirmed and signed by the chairman at the earliest opportunity.***
- (b) To confirm the minutes of the Project Development Committee Meeting held on the 20<sup>th</sup> of September 2023 – ***RESOLVED that the minutes of the Project Development Committee Meeting held on the 20<sup>th</sup> of September 2023 be confirmed and signed by the chairman at the earliest opportunity.***
- (c) To confirm the minutes of the Full Council meeting held on the 26<sup>th</sup> of September 2023 – ***RESOLVED that the minutes of the Full Council Meeting held on the 26<sup>th</sup> of September 2023 be confirmed and signed by the chairman at the earliest opportunity.***
- (d) To confirm the minutes of the Project Development Committee Meeting held on the 2<sup>nd</sup> of October 2023 – ***RESOLVED that the minutes of the Project Development Committee held on the 2<sup>nd</sup> of October 2023 be confirmed and signed by the chairman at the earliest opportunity.***
- (e) To confirm the minutes of the Project Development Committee Meeting held on the 11<sup>th</sup> of October 2023 – ***RESOLVED that the minutes of the Project Development Committee held on the 11th of October 2023 be confirmed and signed by the chairman at the earliest opportunity.***

**69. ANNUAL ACCOUNTS 2022/23: TO RECEIVE UPDATE FROM THE CLERK IN RESPECT OF THE EXTERNAL AUDIT OF THE COUNCILS ACCOUNTD FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023.**

The clerk reported that the audit has not been returned. The relevant paperwork has been displayed but an audit opinion has not been given.

**70. MONTHLY ACCOUNTS**

**ACCOUNTS TO BE PASSED FOR PAYMENT 24<sup>th</sup> OCTOBER 2023**

**EXPENDITURE**

Wages/Sal from (month 6)  
T Nicholls-Smith, H Parry, N Hughes-Lloyd, MC Hartshorne, W Milner      5885.68

**Invoice No**

23/104	BACS	Y	D Evans Catering - Invoice for garden comp presentation	204.75
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23/105	106630	Y	WJ & R Thomas - reimbursement of memorial fees paid to Cefn CC in error	110.00
23/106	BACS	Y	Slick Stickers - Invoice for sign for Trefynant Cemetery	30.00
23/107	106631	Y	EDF Energy - Invoice for unmetered supply	1970.63
23/108	BACS	Y	Peter Green Groundcare - Invoice for Cemetery maintenance	1160.00
23/109	BACS	Y	Peter Green Groundcare - Invoice for play area maintenance	750.00
23/110	BACS	Y	Steve Pugh Ltd - Invoice for gravedigging	100.00
23/111	BACS	Y	TMNS - Expenses for Sept-Oct (LGA 1972 sect 112)	193.44
23/112	BACS	Y	ACS Technology - Invoice for office IT	177.10
23/113	BACS	Y	Dave's PAT Testing - Invoice for GE Hall	474.00
23/114	BACS	Y	K Claybrook Construction - Invoice for Cemetery	2015.40
23/115	106632	Y	DSL Mobility - Invoice for stairlift annual service	126.00
23/116	106633	Y	British Gas - Invoice for GE Hall	8.74
23/117	106633	Y	British Gas - Invoice for GE Hall	72.39
23/118	BACS	Y	TMNS - Expenses for Sept-Oct (LGA 1972 sect 112)	78.53
23/119	BACS		Mark Mellor Electrical - Invoice for GE Hall repair	75.00
23/120	BACS		WCBC - Invoice for play area repairs at Newbridge (wetpour)	3616.20
23/121	106634		Snowdonia Fire & Security - Invoice for GE Hall repair to damaged cable	702.00
23/122	106635		PHS Group - Invoice for GE Hall (hand driers)	355.21
23/123	106636		Brass with Class (Mr J Proctor) - Invoice for Remembrance Service	120.00

### **Invoices Received During Sept-Oct 23**

HMRC Tax & NI	1315.28
Clwyd Pension Fund	1153.64
Staff member Payment GOV.UK	235.92
HSBC	7.88
WCBC NNDR	716.00
Scottish Power	299.12
	<b><u>£21952.91</u></b>

### **Income**

Vodafone (Rec0348)	1250.00
Tesco Stores (Rec0349)	6250.00

### **Burial**

Marcher Stone (Rec 0338)	110.00
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### **GE Hall**

G Langford (Rec0335)	110.00
Clwyd South Lab Grp (Rec0337)	22.50
WCBC (Rec 0339)	15.00
Dance Zone (Rec0340)	220.00
Cefn Historical Soc (Rec0341)	32.00
M S Jaszek (Rec 0342)	60.00
G Langford (Rec0343)	66.00
Slimming World (Rec0344)	297.89
Phantasmagoria Film Festival (Rec0345)	263.00
D Davies (Rec0346)	22.00



North Wales Police (Rec0350)

60.00

**Interest**

Business Money Manager 13.09.23

349.29

**£9,127.68**

**Resolved that the listed payments be approved**

**71. CORRESPONDENCE RECEIVED SINCE LAST MEETING**

**Correspondence Received During September-October 23:**

**Bolded items are recommended to be noted by the Chairman:**

1			Ruabon Air Cadets - Request for financial assistance – <b><i>It was decided that this requested be moved to the meeting in December, when grant requests will be discussed. Resolved.</i></b>
2			<b><i>Simon Baynes MP - Newsletter - Resolved to be noted</i></b>
3			<b><i>Ken Skates AM - E-newsletter -Resolved to be noted</i></b>
4			<b><i>Rainbow Foundation - Email re: Community Agents the foundation manage – Resolved to be noted</i></b>
5			<b><i>WCBC - Email re: poster re: Bin collections due to strikes – Resolved to be Noted</i></b>
6			<b><i>WCBC - Email re: Garden Waste update - Clerk read an email to members stating the garden bin collection has been suspended and will resume in February 2024. The collection period will then run until February 2025. Resolved to be noted</i></b>
7			<b><i>NHS Wales - Email re: survey regarding Best Start Hub – The Clerk will forward the survey to interested members. Resolved.</i></b>
8			<b><i>North Wales Fire Service - Email re: Public Consultation - final decision 18/12/23 – Clerk read correspondence from NWFS thanking the council for taking part in the consultation. Resolved to be noted.</i></b>
9			<b><i>WCBC - Email re: Cefn Mawr Youth Club- The clerk read a response from the Youth Service in response to a complaint about the recent issues in the Youth Club. Resolved to be noted.</i></b>
10			<b><i>M Lacey DVT - Email re: CRNCA – The clerk read recent communication from M Lacey of Dee Valley Trust, requesting that money which was pledged towards the community project bid writer, be diverted to CRNCA. It was resolved that the clerk write to the Dee Valley Trust and state that this is acceptable. Resolved.</i></b>

**72 .TO RECEIVE PLANNING APPLICATIONS**

**Planning Applications Received During September to October 2023**

P/2023/0658                      Formation of Vehicular Access  
54 Cae Gwilym Lane, Cefn Mawr

***In relation to application P/2023/0658 no observations/ objections were raised.***

P/2023/0659                      Formation of Vehicular Access  
77 Cae Gwilym Lane, Cefn Mawr

***In relation to application P/2023/0659 no observations/ objections were raised.***

P/2023/0660                      Formation of Vehicular Access  
79 Cae Gwilym Lane, Cefn Mawr

*In relation to application P/2023/0660 no observations/ objections were raised.*

P/2023/0734                      Retention of White Facia to building,  
Crane Street.

*In relation to application P/2023/0734 it was resolved that the council object to the proposal due to the property being situated in an Article 4 designated area.*

### **73.REPORTS FROM MEMBERS**

73.1 Cllr I Twigg stated that the footpath behind the post office has not been reinstated or the wall repaired, the clerk confirmed that she will be writing to officers at WCBC to progress this issue. Cllr Sonia Benbow-Jones stated that there is a lot of overgrowth around the footpath towards the post office and is concerned that this imposes a safety risk to members of the public. Clerk to make enquiries.

73.2 Cllr I Twigg stated that the third path down in the cemetery is uneven. The clerk stated that the council contractor is due to look at this.

73.3 Cllr D Wright stated that there was a meeting this morning with highways officers at WCBC. A list of issues outstanding were addressed, such as the double yellow lines on the junction of Ffordd Kayton and Cae Gwylim Lane, this will be in the next composite order to be done, as is the double yellow lines on the Queen Street Junction. The re - painting of road markings outside both Cefn schools will be undertaken also. There has been further damage to a property on Hill Street by buses, so the officer has now suggested that a temporary one way system will be put in place, so that all traffic will turn down by the Queens pub, along Cae Gwylim lane, up Coronation Street and back onto Plas Kynaston Lane. A public consultation will not be needed as it is only temporary. This will stop busses meeting on hill street / queen street.

73.4 Cllr D Wright has asked NHS NECS for an update on the health hub, but they do not have any recommendations yet. They stated that that the council will be contacted once the report is complete.

73.5 Cllr D Wright has contacted the firm of consultants who were commissioned to compile the report into deprived areas of Wales, to ask what criteria the report was based on. Cllr Wright discussed the response received.

**The Chairman thanked members for their attendance, and declared the meeting closed.**