



**CYNGOR CYMUNED**  
**CEFN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS**  
**HALL AND ZOOM ON**  
**12<sup>th</sup> of December 2023 commencing at 6.15pm**  
**Chair: P Vaughan**

The Chairman asked members to observe a minute's silence to mark the sad passing of Councillor Metcalfe's wife.

**88. PRESENT** Councillors: Mrs H Brimfield, Mrs J Jones, Mrs P Roberts, Mrs K Tiltman, B Twigg and Mrs I Twigg, D Wright and Mrs G Wright

Councillor S Benbow Jones joined on the Zoom Platform

**89. APOLOGIES** Councillors P Blackwell, D Metcalfe, Mrs S Mills and Mr G Wood

**90. TO RECEIVE DECLARATION OF INTEREST**

Declarations in relation to Agenda item 10, Grant awards, members being committee board members were declared from councillors:

S Benbow-Jones, H Brimfield, J Jones, K Tiltman, I Twigg, B Twigg & P Vaughan.

**91. PUBLIC QUESTIONS/STATEMENTS**

None Received

**92. TO RECEIVE POLICE CORRESPONDENCE**

The clerk stated that due to the short time frame between the November and December meetings, there is no report this month. PCSO Shiers has asked the clerk to inform members at this stage that there is nothing of major significance to report.

**93. TO RECEIVE COMMUNITY AGENT REPORT**

The clerk stated that there was no report this month as the Community Agent has been off work due to illness.

**94. TO RECEIVE AN UPDATE FROM PETER LISTER (NECS CONSULTANCY) REGARDING THE HEALTH CENTRE**

In the absence of Mr Peter Lister, Cllr Derek Wright read a statement on the proposed health centre in Cefn Mawr.

Cllr Wright reported that the feasibility study was now complete and the recommendations which NECS have made covers each of the three primary care cluster areas within Wrexham,

with a specific set of recommendations for Cefn Mawr. The end product is proposed to be a social care and wellbeing hub, which will incorporate local primary care practices.

Detailed planning for this will take some time, with a recommendation that the George Edwards Hall be used as a hub for local access to integrated services in the intervening period, which is between April 2024 and 2026/2027.

A number of local sites have been shortlisted subject to further assessment, and recommendations from the report need to be taken through governance for both health and social care, prior to any progression.

Cllr Wright stated that he is unable to disclose any further information from the report at this time as it could jeopardise commercially sensitive information, potentially it could be a breach of the code of conduct which all councillors have to adhere to.

### **95. CLERKS REPORT**

1. The Clerk gave feedback from the Christmas fair this year. As there were only two confirmed entries for the window dressing competition it was cancelled, along with the Mayor who was due to judge the competition. The Clerk gave thanks to the councillors who joined us on the evening. The fair was quiet this year, as it was a particularly cold evening, further to this, we did not have any school choir which could have contributed to the low numbers.
2. Mr Martin Love has completed the archiving and has done a fantastic job, a token gift has been sent to him. The university student, as discussed previously, is expecting to start her placement in February, she will be digitising all records.
3. The job vacancy for a Community Development officer has been advertised through a wide variety of channels, (Indeed, Sell 2 Wales, WCBC, Cefn community council website, and social media platforms). Well over 50 emails have been received to date, although some are from way out of the area. The clerk and current development officer will go through the applications and prepare a shortlist for the staffing committee meeting on Thursday the 28<sup>th</sup> of December. Due to the fact there will be a further two members of staff arriving in the new year, the clerk will be relocating to the council chamber and work in the office area.
4. The bid which was submitted to Cadwyn Clwyd is in progress, we have a couple of outstanding tasks to complete before we are formally given approval.
5. An update regarding the dog fouling bins – signs have been placed at all parks stating not to use bins within the park grounds.
6. The Clerk thanked members for their continued support over the past 12 months and wished everyone a Merry Christmas and a happy, healthy 2024.

### **96. MINUTES OF THE PREVIOUS MEETING**

- (a) To confirm the minutes of the Full Council meeting held on the 21<sup>st</sup> of November 2023 – ***RESOLVED that the minutes of the Full Council Meeting held on the 21<sup>st</sup> of November 2023 be confirmed and signed by the chairman at the earliest opportunity.***

### **97. ANNUAL ACCOUNTS 2022/23: TO RECEIVE UPDATE FROM THE CLERK IN RESPECT OF THE EXTERNAL AUDIT OF THE COUNCILS ACCOUNTS FOR**

**THE YEAR ENDING 31<sup>ST</sup> MARCH 2023.**

The clerk reported that the audit has not been returned.

**98. TO CONSIDER GRANT APPLICATIONS FOR FINANCIAL YEAR 2023-24**

*It was resolved to award grants to the following organisations -*

NAME	Paid £	Chq no/bacs	INV NUMBER
Wales Air Ambulance	500.00	106651	23/160
Hope House	1,000.00	106652	23/161
Urdd Eisteddfod	100.00	106653	23/162
Nightingale House	1,000.00	106654	23/163
Llangollen Eisteddfod	100.00	106655	23/164
Cerebral Palsy Cymru	100.00	106656	23/165
Air Cadets	300.00	BACS	23/166
Cefn Mawr Historical Society	200.00	BACS	23/167
CRNCA	200.00	BACS	23/168
Friends of Ruabon	200.00	BACS	23/169
Hampden Bowling Club	200.00	BACS	23/170
Clwyd Family History Society	200.00	BACS	23/171
Pantasmagoria Horror Film Festival	200.00	BACS	23/172
Rhosymedre Methodist Church	200.00	BACS	23/173
Ysgol Rhosymedre	200.00	BACS	23/174
Ysgol Acrefair	200.00	BACS	23/175
Ysgol Cefn Mawr	200.00	BACS	23/176
Ysgol Min Y Ddol	200.00	BACS	23/177

**99. TO APPROVE 2023/24 LOCAL GOVERNMENT SERVICES PAY AGREEMENT, INCLUDING BACKPAY AS PER STAFFING MINUTES FROM 19<sup>TH</sup> OF APRIL 2023**

The Clerk reported the pay agreement had been settled, It was resolved that the Local Government Services pay agreement NJC including back pay be approved.

**100. MONTHLY ACCOUNTS**  
**ACCOUNTS TO BE PASSED FOR PAYMENT 12<sup>th</sup> DECEMBER 2023**

**EXPENDITURE**

Wages/Sal from (month 8)

T Nicholls-Smith, H Parry, N Hughes-Lloyd, MC Hartshorne, W Milner 6352.87

**Invoice No**

INV NO	CHQ NO	RETRO	FROM	£
23/148	106646	Y	British Telecom - Invoice for office & Broadband	428.87
23/149	106647	Y	EDF Energy - Invoice for unmetered supply	1968.36
23/150	BACS	Y	ACS Technology - Invoice for office IT	177.10
23/151	BACS	Y	TMNS - Expenses for Nov/Dec (LGA 1972 sect 112) (Trefynant Cemetery)	511.27
23/152	BACS		Mark Mellor - Invoice for GE Hall	55.00

23/153	BACS		Peter Green Ground care - Invoice for play area maintenance	850.00
23/154	BACS		Peter Green Ground care - Invoice for play Cemetery maintenance	420.00
23/155	BACS		David Groom Sound - Invoice for Remembrance	186.00
23/156	106648		MEGA Electrical - Part Invoice for Christmas lighting installation/removal and storage	1098.00
23/157	106649		Canda Copying - Invoice for office copier	305.02

### **Invoices Received During Nov-Dec 23**

HMRC Tax & NI	539.66
Clwyd Pension Fund	1139.37
Staff member Payment GOV.UK	242.22
HSBC	9.88
WCBC NNDR	716.00
Scottish Power	299.12
	<b><u>£15298.74</u></b>

### **Income**

WCBC Precept	52,655.33
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### **Burial**

Marcher Stone (Rec0365)	330.00
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### **GE Hall**

Science made Simple (Rec0363)	230.50
WCBC Labour Grp (Rec0364)	25.00
C Hayward (Rec0367)	22.00
Groundwork (Rec0368)	40.00
Slimming World (Rec 0369)	253.11
Fresh Gecko (Rec0366)	110.00

### **Interest**

Business Money Manager 13.11.23	303.00
	<b><u>£53968.94</u></b>

**Resolved that the listed payments be approved**

## **101. CORRESPONDENCE RECEIVED SINCE LAST MEETING**

### **Correspondence Received During November – December 2023**

**Bolded items are recommended to be noted by the Chairman:**

<b>1</b>	<b>Cllr D Wright - Email re: Useful telephone numbers (sent to members)</b>
<b>2</b>	<b>WCBC - Email re: Youth Provision costs 2024-25 &amp; Annual Report – <i>The Clerk discussed the recent report with members and stated that the cost of the provision for 23-24 will rise by approx. 11% from the previous year at a cost of £13,332.32. This is for two sessions per week during term time. Resolved, all members present were in favour of continuing the provision.</i></b>
<b>3</b>	<b>WCBC - Email re: Play work provision costs 2024-25 &amp; Report – <i>The clerk discussed the report with members for the 3 sessions that are paid for by the council. Two in Cefn and one in Acrefair, which run in the school holidays. This years cost is £4897.40 an increase of over 15%. Resolved, all members present in favour of continuing the provision.</i></b>
<b>4</b>	<b>Nightingale House Hospice - Advent Newsletter 2023</b>

5	<b>WCBC - Email re: Wrexham Armed Forces Community Carol Service (sent to Chair)</b>
6	OVW - Email re: Cost of Living Crisis Team information – <i>Clerk to pass on information to any interested members. Resolved to be noted.</i>
7	IPRW - Email re: Draft Annual Report Feb 2024 - <i>Resolved to be noted.</i>
8	<b>AONB - Email re: Friends of the Clwydian Range &amp; Dee Valley Newsletter</b>
9	<b>Simon Baynes MP - Newsletter</b>
10	WCBC - Ageing Well Public Consultation - <a href="https://www.yourvoicewrexham.com/survey/1999">https://www.yourvoicewrexham.com/survey/1999</a> - <i>Clerk to pass on the web link to any interested members. Resolved to be noted.</i>
11	<b>WCBC - Monthly Event Listing (sent to members)</b>
12	Snowdonia Windows - Email re: quote for balustrade for balcony £3700 - <i>The clerk reported the quote to members as the balcony balustrade was deemed as unsafe. Members were in favour of erecting the safety feature and asked the clerk to precept the cost, and the work to be carried out from April 2024. Proposed by Cllr I Twigg, Seconded by Cllr Mrs G Wright all members in favour.</i>
13	Community Agent - Letter of resignation – <i>The clerk read the letter to members and stated that the post has been advertised already due to time constraints. The Current post holder has stated that they will complete a handover in the new year. Members stated they were sad to hear the news and she will be missed.</i>

## **102 .TO RECEIVE PLANNING APPLICATIONS**

### **Planning Applications Received During November/December 2023**

None received.

*Councillor Mrs S Benbow-Jones tendered her apologies and left the meeting.*

## **103.REPORTS FROM MEMBERS**

103.1 Cllr Mrs I Twigg reported that the gully near Bod Llwyd (End of Cae Gwilym Lane) is blocked and is causing flooding on the road. Clerk to report to WCBC.

103.2 Cllr Mrs I Twigg reported that the road outside the boxing club needs repairing, and further to this the fence on Cefn bank has still not been taken down. Clerk to report and seek updates from WCBC.

103.3 Cllr Joan Jones reported that the 20mph signs on Llangollen Road near the entrance to Plas Madoc have been vandalised. Clerk to report.

103.4 Cllr Joan Jones stated the small housing development on the former Air Products site has started.

103.5 Cllr D Wright stated that due to his current workload, regretfully he will be temporarily resigning from the staffing committee for a period of six months. It was proposed by Cllr P Vaughan that Cllr Mrs G Wright take over as member of the staffing committee. Seconded by Cllr I Twigg. All members present were in favour, resolved for Councillor Mrs G Wright to be elected to the staffing committee.

103.6 Cllr P Vaughan reported that there is a large static caravan in the front garden of a property on Cae Gwilym Lane Cefn Mawr.

**The Chairman thanked members for their attendance, and declared the meeting closed.**