



CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS
HALL AND ZOOM ON
27th of February 2024 commencing at 6.45pm
Chair: P Vaughan

119. PRESENT Councillors: Mrs S Benbow-Jones, Mrs S Matthews, Mrs S Mills, Mrs K Tiltman, B Twigg, Mrs I Twigg and G Wood.

Councillors Mrs J Jones and Mrs P Roberts Joined on the Zoom platform

120. APOLOGIES Councillors P Blackwell, Mrs H Brimfield, D Wright and Mrs G Wright

121.TO RECEIVE DECLARATION OF INTEREST

Declarations submitted in relation to Agenda item 17 (Planning) Mrs S Matthews (Member of WCBC Planning Committee)

122.PUBLIC QUESTIONS/STATEMENTS

Councillor M Pritchard was welcomed by the chairman and was asked to proceed with his address to members. Cllr Mark Pritchard, Leader of WCBC, stated he was attending this evening regarding CCTV provision. Cllr Pritchard requested that this item be moved into Part 2. Cllr S Matthews proposed to allow this, seconded by Cllr P Vaughan. All members were in favour.

CONFIDENTIALITY CLAUSE

In accordance with the Public Bodies (Admission to Meetings) act 1960, which applies to Community Councils, it was RESOLVED that the public be excluded from this meeting during consideration of the undermentioned item of business, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

123.TO RECEIVE POLICE CORRESPONDENCE

Date: Wednesday 21st February 2024

Ward: Cefn/Plas Madoc

Author: PCSO 4400 Lara Shiers

- **Crimes/Incidents of note (The information provided falls within Data Protection and Sharing policies. Information of domestic related offences including sexual offences will not be shared. Only matters that are relevant to the Community)**

The review of the data between the period of 14/01/24 – 21/02/2024 and report on the following incidents of note:

CEFN MAWR

Incident	Number of incidents	Summary of Investigation
ASB	9	2 x Youth related ASB 2 x Nuisance parking 2 x Nuisance Neighbours 1 x Nuisance driving 2 x Verbally abusive individual
Section 47 Assault	1	
Burglary	1	1 x report of a burglary – it transpires that a burglary had not taken place.
Common Assault	3	
Criminal Damage	5	
Harassment	7	
Public Order	3	
Theft from vehicle	1	

PLAS MADOC

Incident	Number of incidents	Summary of Investigation
ASB	3	1 x Report of trees being cut down. Police attended and seized petrol, a chopping axe and garden shears. 1 x Nuisance Police call / prank 1 x Report of an individual banging on a door
Burglary	2	1 x Report of an attempt burglary. Transpires that it was not a burg, the person attending the property was visiting the previous owner, not realising they had moved. 1 x Report of a windowpane being removed.
Common Assault	1	
Criminal Damage	2	
Hate Related	2	2 x Reports of a hate related nature. Victims are been supported by the 'Hate Related Champion' and Diversity Team.
Theft	1	
Threats	4	

- **What can you do to help?**

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

- **Questions**

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Meetings and we will endeavour to attend when possible.

- **Walk around**

We would be happy to meet with you to have a walk around the area whenever you are available.

- **Good News Stories and Upcoming Events**

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wreccsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Event	Time and Date	Location
Police Surgeries	Thursday 29 th February @ Tesco / 11am – 12.30pm 'Op Cinnamon' Event - Wednesday 6 th March @ CRNCA / 12.30pm – 2.30pm Wednesday 27 th March @ Tesco / 11am – 12.30pm 'Property Marking' Monday 8 th April @ George Edwards Hall @ 2pm – 3.30pm Wednesday 1 st May @ CRNCA / 1pm – 2.30pm	
Pact Events	OP Cinnamon & Bike Marking Below:	
Bike Markings	Saturday 16 th March @ CRNCA / 10am - 12pm Sunday 12 th May @ Little Sunflowers / 2pm - 4pm Wednesday 29 th May @ Tesco / 2pm - 4pm Wednesday 24 th July @ Tesco / 2pm – 4pm	

The clerk reported to members that PCSO Shiers has planned a number of events in the community. Members with any comments on this months report are asked to get in touch directly via email. Cllr Mrs S Benbow-Jones asked that two issues be raised to PCSO Shiers, issues with funeral parking at Trefynant Cemetary, and anti social driving in the area around The Eagles pub and Chapel street in Acrefair.

124. TO RECEIVE COMMUNITY AGENT REPORT

The clerk stated there was no report this month, a new community agent has been appointed and she will be starting on the 4th of March.

125. CLERKS REPORT

1. The monthly litter picks are due to recommence, therefore a date and area need to be chosen. A discussion followed and it was resolved that the next litter pick will be held on the 3rd of April, in the area of Rock Road, Rhosymedre. Meeting 10am in the church car park.
2. There is a Development Committee meeting on Thursday this week, but the clerk gave a brief overview of the progress made so far. It was confirmed that works are progressing well with the MUGA upgrade, and those works as are being paid for from the Cadwyn Clwyd grant we have been awarded (£47K). Jones Bros are on site this week felling trees, and there will be logs available for collection from tomorrow.
3. The clerk requested councils' permission to pay 70% of the cost of the football stand which is £17,639.16. The remaining balance to be paid on delivery. Invoices will be reimbursed after submission to Cadwyn Clwyd. After numerous site visits, it was evident that the concrete base originally quoted was not big enough to accommodate the planned stand, a further quote has been sent from Jones Bros and the cost has increased by £3K, I have informed Cadwyn Clwyd to enquire if there is any further help to pay this, but if it is refused Council will have to pay from reserves, there is approx. £42K in contingency. A discussion followed and Cllr Benbow-Jones proposed that if there is no extra help to pay this then the council take the amount from reserves. Seconded by Cllr S Matthews. 9 in favour, one against.
The football ground will be closed from the end of May to the end of August for the pitch extension, extra drainage, erection of new stand and dugouts.
4. The clerk stated that there is a lot of work going on in the background, and all of the above is regarding phase 1 of our plan, but of course there is a phase 2. Regional Property Maintenance contractors have had between 3-5 staff on site for the last week who have painted the containers in preparation for our future vision for the site. In January we found there was potential funding available for new changing rooms/kitchen/refs room etc all brick built and hopefully an educational facility which the schools could also use. To enable us to submit an application in excess of 150K, we have to have plans drawn up, this is an expense which has not been budgeted for. Three quotes have been obtained the lowest being 3.6K There is a meeting with the Planning officer from WCBC tomorrow and a further meeting with the WFA on Monday 4th March. The bid must be submitted by the end of March. The Clerk asked if council are happy to cover the cost of the architect fees. The clerk suggested that £1,000 be taken from the Plas Kynaston charity account, and the rest from reserves. This was proposed by Cllr I Twigg and seconded by Cllr S Matthews. 9 in favour and one against.

126 .MINUTES OF THE PREVIOUS MEETING

- (a) To confirm the minutes of the Full Council meeting held on the 23rd of January 2024 – ***RESOLVED that the minutes of the Full Council Meeting held on the 23rd of January 2024 be confirmed and signed by the chairman at the earliest opportunity.***
- (b) To confirm the minutes of the Finance meeting held on the 23rd Of January 2024 – ***RESOLVED that the minutes of the Finance Meeting held on the 23rd of January 2024 be confirmed and signed by the chairman at the earliest opportunity.***

- (c) To confirm the minutes of the Staffing meeting held on the 21st of February 2024 – *RESOLVED that the minutes of the Staffing Meeting held on the 21st of February 2024 confirmed and signed by the chairman at the earliest opportunity.*

127. ANNUAL ACCOUNTS 2022/23: TO RECEIVE UPDATE FROM THE CLERK IN RESPECT OF THE EXTERNAL AUDIT OF THE COUNCILS ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2023.

The clerk reported that the audit has not been returned, but stated that she will bring the issue up at the next SLCC clerks meeting.

128. TO APPROVE THE RECOMMENDATION FROM THE STAFFING MEETING HELD ON THE 21ST OF FEBRUARY 2024

It was proposed by Cllr Sonia Benbow-Jones to accept the recommendations from the staffing committee meeting on the 21st of February 2024. Seconded by Cllr I Twigg, all members were in favour.

129. TO RECEIVE QUOTATIONS FOR MAINTENANCE CONTRACT AT TREFYNANT CEMETERY

The Clerk reported to members that only two quotes were received from four that were requested. A discussion followed and it was proposed by Cllr B Twigg that the contract be awarded to Peter Green Groundcare for a two-year period from April 2024. Seconded by Cllr I Twigg. All members were in favour.

130. TO RECEIVE QUOTATIONS FOR MAINTENANCE CONTRACT FOR PLAY AREAS MAINTENANCE

The Clerk reported to members that only two quotes were received from four that were requested. A discussion followed and it was proposed by Cllr B Twigg that the contract be awarded to Peter Green Groundcare for a two-year period from April 2024. Seconded by Cllr I Twigg. All members were in favour.

131. TO DISCUSS 20MPH SPEED LIMIT WITHIN THE COMMUNITY AND LIST AREAS TO BE RECOMMENDED TO REVERT BACK TO 30MPH (FOR SUBMISSION TO WCBC)

The clerk furnished members with three locations which had been reviewed by the Chair and Vice chair, who recommended the following roads be taken into consideration –

1. Park Road Rhosymedre B5605 from Kingdom Hall leading to the turning from Plas Kynaston Lane Cefn Mawr. Revert to 30mph.
2. Llangollen Road A539 From the Plas Madoc Sign leading to the Hampden Arms, revert to 30mph (the remaining road to stay at 20mph)
3. Abernant, Acrefair. The turning from Llangollen Road leading to the turning at Mill Lane. Revert to 30mph.

A discussion followed and it was agreed that Park Road and Abernant to Mill Lane be recommended to WCBC to revert back to 30mph. On the subject of Llangollen Road, it was proposed by Cllr S Matthews to make the amendment ‘from Plas Madoc sign to Hawthorn Avenue’ seconded by Cllr Benbow-Jones. A second amendment was proposed by Cllr I Twigg ‘from Plas Madoc sign to The Eagles public house’ seconded by Cllr B Twigg.

It was put to vote, and five members were in favour ‘Plas Madoc-Eagles’, and four in favour of ‘Plas Madoc – Hawthorn Avenue’. Cllr G Wood abstained from the vote.

It was agreed that the clerk respond to WCBC with these recommendations, with both Llangollen Road amendments listed as 1st and 2nd choices.

132. TO REVIEW HALL HIRE FEES FROM APRIL 2024

The clerk furnished members with a document showing comparison hire prices with other local venues, and a reminder of the current prices to hire rooms at the hall. It was suggested that due to the rise in the price of utilities, and the national minimum wage rise from April this year, these need to be reviewed. A discussion followed it was resolved that all prices will rise by £3 on the current hourly rate, the hall £18 per hour for non-residents and business, and £14 for residents and organisations. The dressing rooms £10 per hour, council chamber £13 per hour non-residents and £12 local residents, lower room £13 / £14.

The Clerk suggested hirers can receive a 10% reduction in the hourly rate for block bookings of 6 weeks or more.

Sunday and bank holidays double hourly rate to remain.

A £35 flat fee for party bookings for 2.5 hours, and time over will be charged at the hourly rate.

The above as listed was proposed to be implemented by Cllr K Tiltman, seconded by Cllr S Mills. All members in favour to implement the hire fees for 2024-25.

The clerk was requested to place the review of hire fees on the agenda again in March 2025

133. PROCEDURAL MATTER – 116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – VACATION OF OFFICE FOR FAILURE TO ATTEND MEETINGS.

The clerk reported that Cllr Daniel Shaw has ceased to be a councillor due to non-attendance of six consecutive months. The clerk will notify WCBC electoral department and place the statutory notices on the website/SM and at the GE Hall. The clerk will send a letter of thanks from the council.

Clerk to update at next months meeting following confirmation from WCBC if an election is to be called.

134. MONTHLY ACCOUNTS

ACCOUNTS TO BE PASSED FOR PAYMENT 27th FEBRUARY 2024

EXPENDITURE

Wages/Sal from (month 10) 7567.14
T Nicholls-Smith, H Parry, N Hughes-Lloyd, MC Hartshorne, W Milner

Invoice No

INV NO	CHQ NO	RETRO	FROM	£
24/197	106665	Y	SLCC - Invoice for membership Fee for 2024/25	288.00
24/198	106666	Y	EDF Energy - invoice for unmetered supply	2032.41
24/199	BACS	Y	TMNS - Expenses for Nov/Dec (LGA 1972 sect 112)	162.58
24/200	106667	Y	British Gas - Invoice for GE Hall	431.59
24/201	106668	Y	British Gas - Invoice for GE Hall (office side)	267.58
24/202	BACS	Y	Peter Green Groundcare - Invoice for play Cemetery maintenance	130.00

24/203	BACS	Y	Peter Green Groundcare - Invoice for play area maintenance	750.00
24/204	BACS	Y	Steve Pugh - Invoice for gravedigging	1,000.00
24/205	BACS	Y	ACS Technology - Invoice for re-connection of cables, and fix of Clerks PC	100.00
24/206	BACS	Y	ACS Technology - Invoice for comm dev officer monthly fee for domain & email	19.70
24/207	BACS	Y	ACS Technology - Invoice for monthly fee for website/email/office 365	177.10
24/208	BACS	Y	ACS Technology - Invoice for yearly SSL Certificate	80.00
24/209	BACS	Y	ACS Technology - Invoice for comm dev officer monthly fee for domain & email	19.70
24/210	BACS	Y	ACS Technology - Invoice for comm dev officer laptop (taken from grant funding)	479.00
24/211	BACS	Y	ACS Technology - Invoice for moving office PC's	118.36
24/212	106669	Y	Flintshire CC - Invoice for added years	270.12
24/213	106671	Y	BT - Invoice for office	439.24
24/214	BACS		MEGA Electrical - Invoice for Xmas dec removal and storage	1,098.00
24/215	BACS		ACS Technology - Invoice for monthly fee for website/email/office 365	177.10
24/216	BACS		TMNS - Expenses for Nov/Dec (LGA 1972 sect 112)	108.59
24/217	106672		Groundwork - Invoice for low carbon project - workshops	6000.00
24/218	106673		Shields Arboricultural Consultancy - Invoice for arboricultural survey at MUGA	450.00
24/219	106674		Viking Direct - Invoice for office stationery	188.62

Invoices Received During Jan-Feb 24

HMRC Tax & NI	2440.09
Clwyd Pension Fund	1801.51
Staff member Payment GOV.UK	242.22
HSBC	15.86
WCBC NNDR	716.00
Scottish Power	299.12
	<u>£27869.63</u>

Income

WCBC (Carbon Project grant)	5000.00
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Burial

GE Hall

Powys Carers (Rec 0383)	15.00
Phantasmagoria Film Festival (Rec0384)	44.00
G Langford (Rec0385)	110.00
SlimmingWorld (Rec 0388)	337.48
Dance Zone (Rec0386)	308.00
Cefn Historical Soc (Rec 0387)	32.00

Interest

Business Money Manager 13.01.24	314.68
	<u>£6161.16</u>

Resolved that the listed payments be approved

135. CORRESPONDANCE

Correspondence Received During January/February 24:

Bolded items are recommended to be noted by the Chairman:

1		Ken Skates MS - E- Newsletter 02/02/24
2		WCBC - Email re: SLA for Play Facilities Inspection 2024/25 - Clerk reported that the inspection for the 11 playgrounds last year cost £3129 and this year will be £3305, a rise of £176. Proposed to accept by Cllr S Benbow Jones, Seconded by Cllr K Tiltman. All members in favour. Clerk to notify WCBC
3		Audit Wales - Fee Scheme 2024-25
4		Cefn CC - Low Carbon Workshops (Sent to all members)
5		Clwyd Pension Fund - Employee Contribution Bandings 2024/25
6		WCBC - Email re: Off Street Parking Order 2024 - Changes to car park charges to be re-introduced – Clerk read an email from WCBC re changes at town centre car park charges from the 1st of April. Resolved to be noted.
7		National Eisteddfod Wrexham 2025 - Request for financial assistance – resolved to move to Decembers Meeting.
8		Marie Curie Daffodil Appeal - Request for financial assistance resolved to move to Decembers Meeting.
9		Family Friends - Request for financial Assistance- resolved to move to Decembers Meeting.
10		SLCC - Email re: Free Portrait of His Majesty the King – Clerk read an email to members regarding a free portrait of the King that has been offered to all councils in the UK. It was resolved that the clerk write back to accept. Proposed by Cllr S Matthews and seconded by Cllr S Benbow-Jones. It was put to a vote, 8 members in favour, two against.
11		WCBC - Full report available Re: Council Plan Consultation 2023-2028 – The clerk read email to members, and will send a copy to interested parties. Resolved to be noted.
12		WCBC - Email re: Placemaking Plan Available - The clerk read email to members, and will send a copy to interested parties. Resolved to be noted.
13		OVW - Email re: Copy of Report Access Denied (Highlights Digital Exclusion) – Clerk read email to members with regards to digital exclusion for the older population. Clerk to forward to interested parties. Resolved to be noted.
14		WCBC - Email re: Parking Concerns at Kenfig Place – The clerk read email from an officer at WCBC with regards to the parking issues at School pick up and drop off times. It stated that both educational settings have been spoken to with regards to this to try and mitigate the issues. The clerk commented that the community council have funded

			<i>parking buddies with North Wales police and both schools in Cefn Mawr. Resolved to be noted.</i>
15			WCBC - Email re: Standards Committee Decision Report - <i>The clerk read an email in regards to Councillor Metcalfe's suspension. Resolved to be noted.</i>

136 .TO RECEIVE PLANNING APPLICATIONS

Cllr S Matthews declared an interest in the following item and left the meeting.

Planning Applications Received During January / February 2024

P/2024/0019 Reserved matters pursuant to outline planning permission
P/2018/0634 (Access, appearance, landscaping, layout & scale)
Erection of 4 dwellings
Land to the side of Hawthorn Avenue, Acrefair.

In relation to application P/2024/0019 no observations/objections were raised

P/2024/0038 Single storey side and rear extension
The Retreat, Well street, Cefn Mawr

In relation to application P/2024/0038 no observations/objections were raised

P/2024/0053 Alterations to outbuildings including relocation of garage and
Installation of air source heat pump and solar pv.
Ty Mawr Farmhouse, Cae Gwilym Road, Newbridge

In relation to application P/2024/0053 no observations/objections were raised

P/2024/0076 Outline application for erection of dwelling (all matters reserved)
Land off Chapel Street, Acrefair.

In relation to application P/2024/0076 no observations/objections were raised

Cllr S Matthews returned to the meeting.

137.REPORTS FROM MEMBERS

137.1 Cllr I Twigg stated that a resident of Newbridge has advised that an ambulance was called to a neighbour, and they had difficulty in getting through. They remarked that a fire engine would have difficulty getting past the parked cars. Clerk to speak with PCSO Shiers.

137.2 Cllr Mrs I Twigg asked for an update on issues concerning the fence on Cefn bank, and the cabin near the post office. Clerk to email WCBC for an update.

137.3 Cllr G Wood stated that there are many cars parking on Rock Road for the football and causing an issue. The clerk stated that she is aware this is being monitored and will pass on to PCSO Shiers.

137.4 Cllr S Benbow-Jones read an email from a local resident with regards to refilling the grit box on Trefynant park. Clerk stated that she will pass on to WCBC.

137.5 Cllr B Twigg wished to thank and reported that Cllr P Blackwell had been in touch with WCBC regarding the perimeter wall at the Royston Club in Acrefair. An engineer at WCBC has reported that the wall is safe. Clerk requested that the report be sent to her for her records.

137.6 Cllr G Wood stated that there has been an increase in people visiting the green space off Rock Road in their cars to walk their dogs and leaving dog mess. Clerk advised to monitor car registration plates.

The Chairman thanked members for their attendance, and declared the meeting closed.