



Cefn Community Council

COUNCIL OFFICE: GEORGE EDWARDS HALL
WELL STREET CEFN MAWR WREXHAM, LL14 3AE

Mrs. T NICHOLLS-SMITH

Clerk to the Council

Telephone

01978 821298 (*Council Office*)

All Communications to

Be addressed to the Clerk

22nd May 2024,

Dear Councillor,

You are summoned to attend a meeting of the Annual Meeting of the Council, to be held on **Tuesday 28th of May 2024**, commencing at **6.45p.m** to be held at the **George Edwards Hall, Well Street, Cefn Mawr.**

Please note there is an option to attend via Zoom platform (log in Details below)

Please note voting for all matters will be conducted by a show of hands

Yours sincerely,

Trina Nicholls-Smith

T Nicholls-Smith(Mrs)

Clerk

AGENDAS

AGM

1. Election of Chairperson
2. Apologies, Welcome and Introduction
3. Declaration of office to be received
4. Election of Vice Chairperson
5. Election of Chairperson & Vice Chairperson of Finance & GP Meeting (Currently SBJ & PB)
6. Election of Statutory Meetings (Finance, – all members)

7. Election of Staffing Committee – (currently PV, GW, PB, SBJ, PR,)
8. Election of Development Committee (Currently PV, DW, GW, IT, JJ, SBJ)
9. Election of War Memorial Committee (All members)
10. Day & Times of Meetings (see Schedule)
11. To Receive Attendance & Declaration List for year ended April 2024 (To follow)
12. Correspondence relating to AGM – None Received
13. Appointment of the internal auditor (Currently JDH) for 2024-25
14. To confirm Banking Mandate for payments – current signatories are Cllrs PV, DW, & PB
15. To Consider any amendments to Standing Orders (refer to cllr pack)
16. To Consider Any Amendments to Financial Regulations (refer to cllr pack)
17. Procedural Matters: To Agree and Re-Adopt the following (Please refer to Cllr Pack)
 - (a) Annual Investment Strategy 2024 - 25
 - (b) Schedule of Assets 2024 - 25
 - (c) Risk Assessment Schedule 2024 – 25
 - (d) Policy of Reserves 2024 - 25
 - (e) Internal Financial Controls 2024-25
 - (f) Terms of reference for standing committees 2024-25
 - (g) Training Plan 2024-25
 - (h) Publication Scheme 2024-25
 - (i) Annual Report 2024-25
18. To Agree Chairmans Allowance for municipal year 2024 - 25

Cefn Community Council is inviting you to a scheduled Zoom meeting.

Topic: Cefn Community Council AGM

Time: May 28, 2024 06:45 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81510207059?pwd=WEl6NjBHRG9idHh6UVdqNzhpYUh5UT09>

Meeting ID: 815 1020 7059

Passcode: 273271---

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