



**CYNGOR CYMUNED**  
**CEFN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS**  
**HALL AND ZOOM ON**  
**25<sup>th</sup> April 2023**  
**Chair: P Vaughan**

*Before the meeting commenced, Councillors Mr P Vaughan and Mr D Wright gave members an update on the Clwyd Alyn meeting, held at George Edwards Hall on the 18<sup>th</sup> of April. The meeting was convened with members of Cefn Community council and representatives of Clwyd Alyn, to discuss the proposed development on the site of the former Air Products factory on Llangollen Road, Acrefair.*

**155. PRESENT** Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs H Brimfield, Mrs J Jones, Mrs S Matthews, D Metcalfe, Mrs S Mills, Mrs P Roberts, D Shaw, B Twigg, Mrs I Twigg, Mr G Wood, D Wright and Mrs G Wright

**156.APOLOGIES** Councillor D Shaw, Mrs K Tiltman.

**157. TO RECEIVE DECLARATION OF INTEREST FROM MEMBERS**  
Councillor Mrs S Matthews declared an interest on agenda item 13 (Planning) – WCBC Planning committee member.

**158.PUBLIC QUESTIONS/STATEMENTS**  
None received.

**159.TO RECEIVE POLICE CORRESPONDANCE**

**Date:** Wednesday 19<sup>th</sup> April 2023

**Ward:** Cefn/Plas Madoc

**Author:** PCSO 3917 Kelvin Evans.

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- **Crimes/Incidents of note (The information provided falls within Data Protection and Sharing policies. Information of domestic related offences including sexual offences will not be shared. Only matters that are relevant to the Community)**

The review of the data between the period of 22/03/23 – 18/03/23 and report on the following incidents of note:

**PLAS MADOC**

Incident	Number of incidents	Summary of Investigation
ASB	15	<ol style="list-style-type: none"> <li>1. Reports of a male riding an off-road bike. Negative sightings on police arrival.</li> <li>2. Report of youths being verbally aggressive to a member of the public. As yet, youths not identified.</li> <li>3. Reports of two young children fighting. Both parties spoken with, and words of advice issued.</li> <li>4. 7 separate reports regarding youths riding off road bikes near the Leisure Centre. NPT are aware of the issues and will conduct an Op when resources permit.</li> <li>5. Report of children playing 'knock and run'. Youths not identified.</li> <li>6. Report of a neighbour dispute over a dog jumping on a panel fence.</li> <li>7. Report of a neighbour dispute involving the children from both addresses. No offences disclosed.</li> <li>8. Report of youths being verbally aggressive towards member of the public. Youths identified and Yellow Cards issued.</li> <li>9. Report of two identified youths behaving in an anti-social manner. Ongoing</li> </ol>
Common Assault	2	<ol style="list-style-type: none"> <li>1. Report of an assault involving the parents of two children who'd had a disagreement. Ongoing.</li> <li>2. Report of a male throwing a drink over a female. On Police arrival both parties were highly intoxicated. No offences disclosed.</li> </ol>
Criminal Damage	2	<ol style="list-style-type: none"> <li>1. Report of a dwelling window smashed. No CCTV, no witnesses. Increased patrols in the area.</li> <li>2. Report of damage caused to a vehicle. Suspects identified – ongoing.</li> </ol>
Dangerous Dogs	1	<ol style="list-style-type: none"> <li>1. Report of a young child walking a dog. Informant alleged the child was too young to control the dog. Words of advice issued.</li> </ol>
Harassment	4	<ol style="list-style-type: none"> <li>1. Report of two identified youths targeting an address. NPT are fully aware, and the matter is currently being dealt with by a dedicated Officer.</li> </ol>

		2. Three further incidents of the above.
Interference with Motor Vehicle	0	
Public Order	0	
RTC	0	
Theft	3	<ol style="list-style-type: none"> <li>1. Report of a number plate theft. No witnesses or CCTV. Marker placed on plate.</li> <li>2. Report of items taken from a property. Informant suffers with mental health. No offences. Support given.</li> <li>3. Report of stolen mail. Enquiries ongoing with Royal Mail.</li> </ol>
Theft from Motor Vehicle	0	
Threats	0	
Theft of Motor Vehicle	0	

#### **CEFN MAWR**

<b>Incident</b>	<b>Number of incidents</b>	<b>Summary of Investigation</b>
ASB	10	<ol style="list-style-type: none"> <li>1. Report of youths throwing stones. Stone hit vehicle. No damage.</li> <li>2. 5 separate reports of two identified youths behaving in an anti-social manner. Ongoing.</li> <li>3. Youths behaving in an anti-social manner in a store car-park. Increased patrols.</li> <li>4. As above.</li> <li>5. Reports of a dispute between ex-partners. NPT aware and are dealing with.</li> <li>6. Off road bike being ridden in an anti-social manner. No sightings.</li> </ol>
Criminal Damage	6	<ol style="list-style-type: none"> <li>1. Report of damage to motor vehicle.</li> <li>2. Report of damage to motor vehicle.</li> <li>3. Report of graffiti</li> <li>4. Report of damage caused to dwelling door.</li> <li>5. Report of damage caused to garden.</li> <li>6. Report of damage caused to vehicle.</li> </ol>

Common Assault	1	1. Report of two male fighting in local Public House. No injuries. No complaint.
Road Disruption	2	1. Report of vehicle parked on pavement. 2. Report of vehicle abandoned. Vehicle not on the highway and not causing an obstruction.
Road Related	1	1. Report of vehicle doing 'donuts'. Negative sightings.
RTC	1	1. Damage only RTC. No injury

**Off Road/Electric Bikes** – Please note that a planned Operation with our Drone and Police Interceptors Team to tackle this issue was due to take place on 15/03/23; unfortunately, this was postponed due to other Operational demand. We are looking to set a new date in the new future.

- **What can you do to help?**

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

- **Questions**

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Meetings and we will endeavour to attend when possible.

1	SER	RANK	NO	NAME	WARD	SAMSUNG	
2	1	PCSO	C2532	MARTIN GRIFFITHS	@northwales.police.uk	CHIRK	07854 337302
3	2	PCSO	C2876	EMILY BLAKE	@northwales.police.uk	JOHNSTOWN	07854 400812
4	3	PCSO	C2912	CATHERINE GRIFFITHS HUGHES	@northwales.police.uk	LLAY	07854 329534
5	4	PCSO	C3917	KELVIN EVANS	@northwales.police.uk	PLAS MADOC	07974240306
6	5	PCSO	C2929	LYDIA EDWARDS	@northwales.police.uk	MINERA/ BWLCHGWYN	07854 355152
7	7	PCSO	C2961	DEAN SAWYER	@northwales.police.uk	MAELOR SECTION	07896 172204
8	8	PCSO	C3464	LISA MARIE DAVIES	@northwales.police.uk	GRESFORD/ROSSETT/HOLT	07557 847798
9	9	PCSO	C3612	PURDY JONES	@northwales.police.uk	PENYCAE	07989 165527
10	10	PCSO	C3613	REBECCA ROBERTS	@northwales.police.uk	RHOS	07818 522378
11	11	PCSO	C3624	ALISON HERON	@northwales.police.uk	PANT	07813 523980
12	12	PCSO	C4438	STEPHAN HOWSAM	@northwales.police.uk	BRYNTEG	Awaiting Phone
13	13	PCSO	C3679	LANA KELLEHER-LIGHTWOOD	@northwales.police.uk	GWERSYLLT	07989 169093
14	14	PCSO	C3680	GARETH JONES	@northwales.police.uk	CEIRIOG VALLEY	07989 159907
15	15	PCSO	C3952	RHYS YAXLEY	@northwales.police.uk	RUABON	07974 243270
16	16	PCSO	C4427	GEORGIA ROBERTS	@northwales.police.uk	BRYNTEG/PENTRE BROUGHTON/MOSS	Awaiting Phone
17	17	PCSO	C3978	ENYA BELLIS-JONES	@northwales.police.uk	PONCIAU	07811 713056
18	18	PCSO	C4400	LARA SHIERS	@northwales.police.uk	CEFN MAWR	07814 075602
19	19	PCSO	C4402	TIM PEERS	@northwales.police.uk	BRYMBO	07814 075615

Following on from the police report, Councillor D Wright reported to members that he recently accompanied the local police on an evening shift to witness their effort in tackling local anti-social behaviour. While with them they made a significant arrest. The local inspector has confirmed to Cllr Wright that he is unable to attend council meetings, to the large area under his control, but welcomes councillors to contact him directly. Cllr Wright confirmed that the police have stated Llay and Cefn are the worst two areas in the borough currently for ASB. The Inspector is urging members of the public to report every offence to the police so that these can be followed up.

### **160. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT**

The Clerk stated to members that there was no report this month but read the contents of a letter received from a local resident and service user, praising the assistance of the community agent.

### **161. TO RECEIVE CLERKS REPORT**

1. The clerk stated that she was saddened to report Wrexham council were left with no alternative but to remove the dry-stone wall at Cefn Bank, due to the repeated anti-social behaviour in the area and the wall being severely damaged for the third time in recent months. The stones have been cleared to make safe and prevent any missiles being thrown onto neighbouring properties or the highway. A metal railing was due to be erected but it is now felt this will not assist with any health and safety on the site. WCBC have stated that the bank will now be built up with around 40 to 50 tonnes of soil and seeded to make the area not so steep. A few small trees will also be planted. The pathway leading to the viewpoint will also be re-laid at the same time. WCBC have stated that it may be a few weeks before this is completed.
2. The Clerk reported that the next litter pick needs to be scheduled and suggested the date of the 17<sup>th</sup> of May. A discussion followed and it was decided to meet in Abernant, Acrefair at 10am.
3. Cefn Community council held another very successful football tournament last Thursday the 20<sup>th</sup> of May at Plas Madoc leisure centre. Cefn primary were the winning team and with dee valley federation second. The children were very well-behaved and a credit to their schools. Staff at Plas Madoc were very welcoming and accommodating. The clerk read a letter from the headteacher of the Dee Valley Federation, thanking the council for inviting them to play in the tournament once again.
4. The Kings Coronation commemorative coins have arrived. Could the governors of each school liaise with the clerk's assistant to present these to the schools. As there will be coins left over, it was decided to present these to the local residential/nursing homes and the Clerk asked members to come forward with any local clubs that may be interested also. The clerk handed a coin to each councillor.
5. The clerk reported that she has had positive feedback on the solar lights from another community council. additional lighting has been requested, at High Street Cefn Mawr and Whalleys way Plas Madoc, Jones Lighting stated that solar will be the only option for these locations due to electrical supply issues. The cost is £2630.39 per column. Cllr D

Wright proposed that the both lights be purchased for the community, seconded by Cllr I Twigg. All members voted in favour.

### **162. MINUTES OF THE PREVIOUS MEETING**

- (a) To confirm the minutes of the Community Development Meeting held on Thursday 23<sup>rd</sup> March 2023– ***RESOLVED that the minutes of the Community Development Meeting held on Thursday 23<sup>rd</sup> March 2023– be confirmed and signed by the chairman at the earliest opportunity.***
- (b) To confirm the minutes of the Full Council Meeting held on the 28<sup>th</sup> March 2023– ***RESOLVED that the minutes of the Full Council Meeting held on the 28<sup>th</sup> March 2023 be confirmed and signed by the chairman at the earliest opportunity.***
- (c) To confirm the minutes of the Staffing Meeting held on the 19<sup>th</sup> of April 2023– ***RESOLVED that the minutes of the Staffing Meeting held on the 19<sup>th</sup> of April 2023 be confirmed and signed by the chairman at the earliest opportunity.***

### **163. TO RECEIVE UPDATE ON ANNUAL ACCOUNTS 2021/22 CONCLUSION OF AUDIT.**

The clerk reported that the annual accounts have now been returned. Unqualified. No matters came to the attention of the auditor.

### **164. TO ADOPT EMAIL POLICY**

The Clerk referred to the newly drafted council email policy, which each member was furnished with a copy of before the meeting. The clerk confirmed that each member will be called to a session with council IT support and the clerk's assistant, so that their individual NAME@cefncommunitycouncil.gov.uk email address can be set up. Cllr S Benbow Jones proposed to adopt the email policy, seconded by Cllr S Mills. All members in favour.

### **165. TO RECEIVE QUOTATION FOR PORTABLE CCTV UNIT**

The clerk read members a quotation for portable CCTV equipment which can be moved to 'hot-spot' areas around the community. The quotation was compiled by the current CCTV provider. The price for a fully equipped camera is £4,000, this includes moving the camera up to three times per year. The clerk advised the council that new CCTV equipment has not been budgeted for in the precept. A discussion followed and it was decided the council are not in a position to purchase a portable CCTV unit at this time. The situation will be tabled for discussion at a later date should the requirement arise, this was proposed by Councillor P Blackwell, Seconded by Cllr S Benbow-Jones. All in favour.

### **166. Monthly Accounts**

#### **ACCOUNTS TO BE PASSED FOR PAYMENT 25<sup>th</sup> APRIL 2023**

#### **EXPENDITURE**

Wages/Sal from (month 12)	
T Nicholls-Smith, H Parry, S Roberts, N Hughes-Lloyd, MC Hartshorne	4959.07
C Haycock	

**Invoice No**

INV NO	CHQ NO	RETRO	FROM	£
23/001	BACS	Y	Partridge Peartree - Invoice for King Coronation gifts for schools	3048.00
23/002	BACS	Y	Peter Green Groundcare - Invoice for play areas	750.00
23/003	BACS	Y	Peter Green Groundcare - Invoice for cemetery	580.00
23/004	BACS	Y	Mark Mellor Electrical - Invoice for GE Hall	180.00
23/005	BACS	Y	WCBC - Invoice for half yearly instalment of inspection of play areas	1831.20
23/006	106587	Y	Snowdonia Fire & Security - Invoice for GE Hall	160.20
23/007	106588	Y	British Gas - Invoice for GE Hall	276.09
23/008	106589	Y	British Gas - Invoice for GE Hall	234.81
23/009	106590	Y	EDF Energy - Invoice for unmetered supply	1345.27
23/010	106591	Y	Snowdonia Fire & Security - Invoice for GE Hall	384.00
23/011	106592	Y	Jones Lighting - Invoice for repairs	470.56
23/012	106593	N	One Voice Wales - Invoice for training	450.00
23/013	BACS	N	Macron Wrexham -Invoice for football tournament	760.61
23/014	106594	N	Cae Rhug Farm - Invoice for orchard management course (green spaces project)	300.00
23/015	BACS	N	North Wales Wildlife Trust - Invoice for wildflower meadow x2 (GS Project)	2184.00
23/016	BACS	N	North Wales Wildlife Trust - Invoice for fruit trees (Green Spaces Project)	1992.00
23/017	106595	N	PHS Group - Invoice for GE Hall	352.13
23/018	BACS	N	TMNS - Expenses for Mar/Apr (LGA 1972 sect 112)	36.93

**Invoices Received During March/April 23**

HMRC Tax & NI	1155.73
Clwyd Pension Fund	1001.10
Staff member Payment GOV.UK	235.92
DEA	20.68
HSBC (27.03.23)	11.17
WCBC NNDR (11.04.23)	732.25
Scottish Power (11.04.23)	249.00
	<b><u>£23700.72</u></b>

**Income**

WCBC Precept	52655.34
Tesco Stores (Rec0277)	6250.00
WCBC (grant Warm Spaces)	1000.00

**Burial**

Francis Roberts (Rec0278)	1293.00
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**GE Hall**

Anna Evans (Rec280)	27.50
Slimming World (Rec 0281)	337.48
Dance Zone (Rec0279)	286.00
Cefn Historical Soc (Rec0281)	32.00
G Langford (Rec 283)	137.50

**Interest**

**Resolved that the listed payments be approved**

## 167. CORRESPONDANCE

### CORRESPONDENCE FULL COUNCIL

#### Correspondence Received During March/April 23:

**Bolded items are recommended to be noted by the Chairman:**

1		Ken Skates - E-newsletter 17/04/23
2		Network Rail - Email re: planned maintenance in Gobowen to Ruabon area (passed to members 13/04/23)
3		Nightingale House Hospice - Spring Newsletter
4		OVW - Letter re: annual membership – <b>the clerk stated that council are not members of One Voice Wales. Council have a subscription with SLCC and this is satisfactory. Resolved to be noted.</b>
5		AVOW - email re: annual membership – <b>The clerk stated that a membership for AVOW is £15 per year and is potentially beneficial to the council in highlight of recent partnerships with AVOW- Cllr D Wright proposed to become members, 2<sup>nd</sup> by Cllr Mrs S Benbow-Jones, all in favour.</b>
6		Cefn Mawr Library - community group meeting 20/04/23 - passed to chair to attend
7		North Wales Fire & Rescue Authority - Invite to focus group 20/04/23 passed to members 18/04/23
8		WCBC - Email re: Placemaking Plan survey to complete <a href="https://www.yourvoicewrexham.com/survey/1766">https://www.yourvoicewrexham.com/survey/1766</a> - <b>the clerk read the email from WCBC. Resolved that the clerk send the link to members to complete the survey.</b>
9		Resident King Street - Email re: Speeding vehicles and request for traffic calming – <b>the clerk read a letter from a local resident who has reported that cars are speeding along King Street Cefn Mawr in the evenings. The clerk stated that she will forward the concerns on to the local PCSO to monitor, and write to the resident to explain current traffic calming measures. Resolved</b>
10		ACS technology - quotation for replacement office PC – <b>the clerk read a quote for £780 from the IT consultant for a new office PC, to replace a very old machine which is no longer adequate. Cllr P Vaughan proposed to accept the quote, 2<sup>nd</sup> by Cllr Mrs G Wright, All members in favour, The Clerk was requested to inform the provider to replace the PC.</b>
11		Audit Wales - Email re: change of address

## 168. TO RECEIVE PLANNING APPLICATIONS

P/2023/0151

Erection of shed (partly in retrospect)

1 Oakfield, Bowers Road, Acrefair.

*In relation to application P/2023/0151 no observations/objections were raised*

## 169 .REPORTS FROM MEMBERS

169.1 Cllr S Matthews stated that she has spoken to planning officers at WCBC with regards to the green space next to the carpark on Llangollen Road. The requirement is to keep the green area as is which is a condition from WCBC planning when the carpark was put in place, therefore the area cannot be remodelled into extra car parking spaces.

169.2 Cllr I Twigg Stated that she attended the North Wales Focus group and reported that they are finding it hard to find volunteers and are looking to work more with the police.

169.3 Cllr Benbow-Jones asked for an update for a noticeboard for Acrefair. The Clerk will endeavour to obtain more quotes



169.4 Cllr Benbow-Jones reported Fly- tipping close to the old dairy on Rock Road in Rhosymedre. Cllr S Matthews stated that this has been reported.

169.5 Cllr P Roberts stated that the potholes are still in Newbridge. Clerk and assistant will chase up.

169.6 Cllr B Twigg requested that a letter of congratulations be sent from Cefn Community Council to Wrexham AFC, as they have recently been promoted back into the football league.

169.7 Cllr I Twigg stated that the disputed fence on Cefn Bank is still standing. Cllr D Wright confirmed that this is with WCBC Enforcement.

169.8 Cllr I Twigg reported that planning has been refused on Bowers Road, Acrefair.

169.9 Cllr S Mills reported to members that Disney Plus were filming on Saturday at Ty Mawr and will be featured in Season 2 of the Welcome to Wrexham documentary, in October.

169.10 Cllr D Wright reported that the tender is out to procure a company to start the feasibility study on the proposed Ty Mawr bridge. The advert is now on Sell2Wales.

169.11 Cllr P Roberts asked County Councillors on an update for the Newbridge Landslip repairs. Cllr S Matthews stated that there is no news issue currently but is aware that there is an issue with the tendering process and the timetable has been extended in light of this.

***EXCLUSION OF PRESS AND PUBLIC RESOLVED - that the press and public be excluded from the Meeting during consideration of the next item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.***

**170. TO APPROVE THE RECOMMENDATIONS FROM THE STAFFING COMMITTEE MEETING HELD ON THE 19<sup>TH</sup> OF APRIL 2023**

Clerk and vice chair reported to members on the above item. It was resolved to approve the recommendations of the staffing committee meeting held on the 19<sup>th</sup> of April 2023.

**The Chairman thanked members for their attendance, and declared the meeting closed.**