



# Cefn Community Council

COUNCIL OFFICE: GEORGE EDWARDS HALL  
WELL STREET CEFN MAWR WREXHAM, LL14 3AE

**Mrs T NICHOLLS-SMITH**

*Clerk to the Council 01978 821298*

*All Communications to  
Be addressed to the Clerk*

19<sup>th</sup> June 2024

Dear Councillor,

You are summoned to a monthly meeting of the Full Council, to be held on **Tuesday 25<sup>th</sup> June 2024 commencing at 6.45p.m. to be held at George Edwards Hall, there is also an option to attend via Zoom platform** (log in Details below)

**Please note voting for all matters will be conducted by a show of hands.**

Yours sincerely,

*Trina Nicholls-Smith*

T Nicholls-Smith (Mrs)  
Clerk

## **AGENDA** **Council**

1. Apologies
2. To receive Declaration of interest from Members **(in items on the agenda)**
3. Public Questions/Statements **(submitted to Clerk prior to meeting by noon Monday 24<sup>th</sup> June 2024)**
4. To receive any Police Correspondence (copy attached)
5. To receive written report from Community Agent (copy attached)
6. Clerks Report – To be given verbally
7. Confirmation and signing of Minutes –
  - (a) To Confirm the minutes of the Annual Meeting held on Tuesday 28<sup>th</sup> May 2024 (copy attached pages 1-3)
  - (b) To Confirm the minutes of the Full Council Meeting held on 28<sup>th</sup> May 2024 (copy attached pages 4-11)

- (c) To Confirm the minutes of the Finance Meeting held on 28<sup>th</sup> May 2024 (copy attached pages 12)
8. Audit of Accounts 2023/24: (Copy attached)
- 1. Internal Audit for the Year Ended 31 March 2024. To receive details of the Internal Auditor's report and Action Plan in respect of the Audit of the Council's Accounts for the year ended 31 March 2024.
  - 2. To receive and approve the Annual Return and accounting statements set out in sections 1 and 2 for the year ended 31 March 2024
  - 3. To give approval for the Chairman to sign the Annual Return on the Council's behalf before 30 June 2024 to comply with the Accounts and Audit (Wales) Regulations 2014 (as amended) prior to submission to the external auditor
9. To re-adopt the following policies: (electronic copy attached only, paper copies sent June 2023 No changes.)
- Sickness & Absence Policy
  - Anti Bribery & Corruption Policy
  - Equality & Diversity Policy
  - Social Value Policy Statement
  - Health & Safety Policy
  - Safeguarding Policy
  - Sustainability Policy
  - Information Security Policy
  - Confidential Reporting Policy
  - Lone Working Policy
  - Modern Slavery Policy
  - Induction Policy
10. Monthly Accounts (Copy attached)
11. Correspondence (Copy Attached)
12. Planning Applications received during May/June 2024 (copy attached)
13. Reports from Members