



**CYNGOR CYMUNED**  
**CEFN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS**  
**HALL AND ZOOM ON**  
**28<sup>th</sup> May 2024 commencing at 6.45pm**  
**Chair: P Vaughan**

**1. PRESENT** Councillors: Mrs S Benbow-Jones, Mrs K Benfield, P Blackwell, Mrs J Jones, Mrs P Roberts, Mrs K Tiltman, Mrs I Twigg, B Twigg, P Vaughan, G Wood,

Councillors Mr D Wright & Mrs G Wright joined on the Zoom Platform .

**2. APOLOGIES** Councillors Mrs S Mills and Mrs S Matthews

**3 .TO RECEIVE DECLARATION OF INTEREST**  
None received

**4. PUBLIC QUESTIONS/STATEMENTS**  
None received.

**5.TO RECEIVE POLICE CORRESPONDENCE**



**Local Report for the area of:** Cefn Mawr / Rhosymedre / Newbridge

**Person Providing Report:** PCSO Lara Shiers C4400

**Date of Report:** Period of 01/04/24 – 30/04/24

	Burglary Residential	Domestic Violence	Serious Violence	Sexual Offences	ASB	Overall Crime Rate in Wrexham Rural	Overall Crime Rate in Your Area
Crime Rate YTD						-31.7%	-55.1%
Incidents last 4 weeks	0	0	3	0	2		

Incidents of Note		
Crime Reference Number	Date	Brief Circumstances
24000354399	19/04/24	Report of criminal damage to a motorbike, possible attempt theft

24000311292	04/04/24	Report of high value shoplifting. On-going investigation.
24000334555	12/04/24	Report of theft of motorbike number plate

Additional Information	
Within the Wrexham District, we have seen an increase of thefts of motorbikes.	

Completed Activity	
30/04/24	PCSO Lara joined Cefn Community Council Development Officer Andrew Ruscoe at Ysgol Cefn Mawr, supporting the 'Stay on side' project. As part of the workshop, we discussed the impact of ASB on the community. Followed by some football coaching sessions.
01/05/24	PCSO Lara attended Ysgol Cefn Mawr as part of their 'People Who Help Us' topic. The reception class joined me for a speed gun session whilst working on their numeric skills.... ending with a demonstration of Police car lights and sirens!
01/05/24	PCSO Lara held a 'Police Surgery' at the CRNCA, delivering a talk on crime and personal safety measures.

Future Planned Activity	
<p><b>Bike Marking Events:-</b>  12/05/24 @ 2pm – 4pm:- Little Sunflowers, Plas Madoc  29/05 @ 2pm – 4pm:- Tesco, Cefn Mawr  24/07/24 @ 2pm – 4pm:- Tesco Cefn Mawr</p> <p><b>OP Sceptre (Knife Crime Prevention)</b>  Engagement Van  Cefn Mawr Tesco @ 10am-2pm</p> <p><b>'Stay on Side' project the presentation and visits to the Cefn Mawr Museum and George Edwards Hall dates:-</b></p> <ul style="list-style-type: none"> <li>• Ysgol Rhosymedre: Friday 7th June 2024 – Arrive 09.45am – 12pm</li> <li>• Ysgol Cefn Mawr: Tuesday 4th June 2024 – Arrive 12.45pm – 3pm</li> <li>• Ysgol Acrefair: Wednesday 5th June 2024 – Arrive 12.45pm – 3pm</li> <li>• Ysgol Min-y-Ddol: Friday 21st June 2024 – Arrive 9.45am – 12pm</li> </ul>	

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Neighbourhood Sergeant Contact Details	
<b>PS Emma WATTS</b> <b>Mobile</b> <b>Email</b>	
<b>PS Stuart ROBERTS</b> <b>Mobile</b> <b>Email</b>	
Any concerns or issues in relation to this report to be sent to the above sergeants as first point of contact.	

PCSO Contact Details						
RANK	NO	NAME	AREA	AIRWAVE	MOBILE	E-MAIL
PCSO	C2961	Dean SAWYER	OVERTON	10214	07896172204	dean.sawyer@northwales.police.uk
PCSO	C3464	Lisa MARIE DAVIES	GRESFORD	10125	07557847798	lisa-marie.davies@northwales.police.uk
PCSO	C3679	Lana KELLEHER-LIGHTWOOD	GWERSYLLT	08060	07989169093	lana.kelleher-lightwood@northwales.police.uk
PCSO	C2912	Catherine GRIFFITHS-HUGHES	LLAY/GWERSYLLT	10243	07854329534	catherine.griffiths-hughes2@northwales.police.uk
PCSO	C4453	Lowri JONES	BRYNTEG	10182	07814 075615	lowri.jones5@northwales.police.uk
PCSO	C4438	Stephen HOWSAM	COEDPOETH/BRYMBO	08170	07890 968052	stephen.howsam@northwales.police.uk
PCSO	C2929	Lydia EDWARDS	MINERA/BWLCHGWYN	10249	07989165715	lydia.edwards@northwales.police.uk
PCSO	C3612	Purdy JONES	PENYCAE	10046	07989165527	purdy.jones@northwales.police.uk
PCSO	C3613	Rebecca ROBERTS	RHOS	10011	07989165526	rebecca.roberts2@northwales.police.uk
PCSO	C3624	Alison HERON	RHOS	09185	07989168403	alison.heron@northwales.police.uk
PCSO	C3978	Enya BELLIS-JONES	RHOS	09050	07811713056	enya.bellis-jones@northwales.police.uk
PCSO	C2876	Emily BLAKE	JOHNSTOWN	09195	07854400812	emily.blake@northwales.police.uk
PCSO	C4400	Lara SHIRES	CEFN MAWR	10230	07814075602	lara.shiers@northwales.police.uk
PCSO	C3917	Kelvin EVANS	PLAS MADOC	00225	07974240306	kelvin.evans@northwales.police.uk
PCSO	C4460	Sarah CLARK-LEWIS	RUABON	10140	07929864006	sarah.clark-lewis@northwales.police.uk
PCSO	C3680	Gareth JONES	CHIRK/GLYN	09053	07989159907	gareth.jones10@northwales.police.uk
PCSO	C2532	Martin GRIFFITHS	CHIRK/GLYN	10032	01978834254	martin.griffiths@northwales.police.uk
PCSO	C3629	Rhys SANDERS	DEMAND REDUCTION	10253	07791189800	rhys.sanders@northwales.police.uk
PC	2926	Rebecca SUBBACCI	LLAY	02929	07818033381	rebecca.subacchi@northwales.police.uk
PC	3590	Jamie ORGAN	LLAY	03590	07929864034	jamie.organ@northwales.police.uk
PC	2756	Gill DAVIES	LLAY	02756	07989165259	Gill.Davies@northwales.police.uk
PC	3134	Dan LEWIS	LLAY	03134	07989165069	daniel.lewis@northwales.police.uk
PC	3359	Katie DAVIES	LLAY	03359	07974241429	katie.davies5@northwales.police.uk
PC	3722	Gwen JONES	RHOS	03722	07976767192	gwen.jones2@northwales.police.uk
SGT	2957	Stuart ROBERTS	RHOS	02957	07989157870	stuart.roberts@northwales.police.uk
SGT	2136	Emma WATTS	LLAY	02136	01978834060	emma.watts@northwales.police.uk

## **6. TO RECEIVE COMMUNITY AGENT REPORT**

- Cefn - 1
- Rhosymedre –
- Acrefair – 1
- Newbridge –
- Plas Madoc – 1
- Other -

New referrals for May 2024

Good evening, everyone,

May is proving to be a slow month for me for referrals, I am hoping this will improve though. I am still going to numerous groups around the Plas Madoc/ Cefn area and meeting some lovely people.

I am starting my walking group at Plas Telford at the beginning of June a little later than planned {due to a family bereavement and funeral arrangements} and have put up a poster to advertise this. I have started a drop-in session at Cefn library on a Friday morning, so I am hoping that this will be successful.

I am still popping into the well-being group that runs in the George Edwards Hall on a Thursday morning and it is still running smoothly and lead by themselves.

I have completed all my online learning now and completed a first aid course.

I am trying to organise a day trip and afternoon tea and music for residents over 50 in the coming months, I have started a poll on my community agent Facebook page to see what people would like to do to get their opinion and answers.

There are still some teething issues with the new paperwork that Wrexham council have started, such as agents are concerned about safeguarding issues with residents that they have been supporting, they have all be told they can not do welfare checks on them like they used to.

I have completed and sent off my first monitoring form to the council and Vicki was pleased and no issues were raised. I was worried that I would have made mistakes with it being my first and all new to me. [what a relief]

If you have any questions, please don't hesitate to get in touch either by email or phone

Email: agent@cefncommunity.gov.uk or Mobile {07925048711}

Many thanks Donna.

## **7. CLERKS REPORT**

1. The Clerk reminded members that the next litter pick is Wednesday the 5<sup>th</sup> of June, meeting at the Plas Madoc Leisure Centre Car park, hopefully members from WAPM and PMLC will be joining us.
2. D Day service on Thursday 6<sup>th</sup> June at 9.30am, meeting at the cenotaph, the clerk stated that there is no bugler available, music will be played over a PA. Children from the local schools will be in attendance, plus a rep from Ysgol Rhiwabon.
3. The garden Competition judging is on Thursday the 18<sup>th</sup> of July – if you know anyone who is a keen gardener please ask them to get in touch for an application form.
4. We held the football tournament on Tuesday the 14<sup>th</sup> of May, and as always a fantastic day, the children are a credit to their schools they were all extremely well behaved, the staff at Plas Madoc were excellent and very accommodating, a thank you letter has already been sent.
5. On Saturday evening the clerk received a phone call from a worried resident that she was witnessing vandalism at the War Memorial. Due to her being vigilant and quick thinking, the police were called and arrived promptly on blue lights, the youths were ushered away, thankfully no damage has been done. Also, the summer flowers which were planted last month some have been taken from the cenotaph planter, I don't believe this is children as they haven't just been pulled up and thrown on the ground they have vanished. Cllr D Wright asked that an email be sent to NWP thanking them for their quick response.
6. MUGA Developments - In February the clerk asked for permission (which was granted) to cover the fees for architects, 3.6K was to cover the fees, the Quantity Surveyor fee is 2k and the architect to draw the plans to RIBA stage 3 is £600 – hopefully once the plans and survey has been done an application for funding can be submitted and all future costs be claimed for from any grant monies.

## **8 .MINUTES OF THE PREVIOUS MEETING**

- (a) To confirm the minutes of the Full Council meeting held on the 23<sup>rd</sup> of April 2024 –  
*RESOLVED that the minutes of the Full Council Meeting held on the 23rd of April 2024 be confirmed and signed by the chairman at the earliest opportunity.*

## **9. ANNUAL ACCOUNTS 2022/23: TO RECEIVE UPDATE FROM THE CLERK IN RESPECT OF THE EXTERNAL AUDIT OF THE COUNCILS ACCOUNTS FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2023.**

The clerk reported that the audit has not been returned.

## **10. MONTHLY ACCOUNTS**

### **ACCOUNTS TO BE PASSED FOR PAYMENT 28<sup>th</sup> of May 2024**

#### **EXPENDITURE**

Wages/Sal from (month 1)

T Nicholls-Smith, H Parry, N Hughes-Lloyd, W Milner, A Ruscoe,  
D Thornley

8686.71

#### **Invoice No**

<b>INV NO</b>	<b>CHQ NO</b>	<b>RETRO</b>	<b>FROM</b>	<b>£</b>
24/010A	BACS	Y	TMNS - Expenses for Apr/May (LGA 1972 sect 112)	393.87
24/011	BACS	Y	SDS Design Services - Invoice for RIBA Stage 3 Design	600.00
24/012	106688	Y	Snowdonia Fire & Security - Invoice for fire alarm	93.00
24/013	106689	Y	Azets - Invoice for payroll services for six months	300.00
24/014	106690	Y	AVOW - Invoice for First Aid Training for CA	36.00
24/015	106691	Y	EDF Energy - Invoice for unmetered supply	1237.26
24/016	BACS	Y	Steve Pugh - Invoice for gravedigging	950.00
24/017	BACS	Y	Peter Green Groundcare - Invoice for play areas	750.00
24/018	BACS	Y	Peter Green Groundcare - Invoice for cemetery	1330.00
24/019	BACS	Y	ACS Technology - Invoice for comm dev officer monthly fee for domain & email	19.70
24/020	BACS	Y	WTE Printers - Invoice for Comm Dev Posters (stay on Side)	67.00
24/021	BACS	Y	ACS Technology - Invoice for monthly fee for website/email/office 365	157.10
24/022	BACS	Y	Macron - Invoice for football tournament	561.51
24/023	BACS	Y	TMNS - Expenses for May (LGA 1972 sect 112)	295.26
24/024	106692	Y	Viking Direct - Invoice for GE Hall & Office	344.53
24/025	DD	Y	British Gas - Invoice for GE Hall	137.23
24/026	DD	Y	British Gas - Invoice for GE Hall	299.92
24/027	106693	Y	British Telecom - Invoice for Office	461.82
24/028	106694	Y	North & South C Holland - Invoice for repair to sign	80.00
24/029	DD	Y	Scottish Power - Invoice for GE Hall	315.91
24/030	BACS		Splash Community Trust - Invoice for football Tournament	591.84
24/031	BACS		ACS Technology - Invoice for monthly fee for website/email/office 365	161.10
24/032	BACS		WCBC - Invoice for repair to bin at Gwynant	72.58

24/033	BACS		MEGA Electrical - Invoice for replacement column	2004.00
24/034	BACS		RDS Discount Store - Invoice for supplies (comm dev budget)	796.00

### **Invoices Received During April/May 24**

HMRC Tax & NI	2014.22
Clwyd Pension Fund	1524.90
Staff member Payment GOV.UK	242.22
HSBC	12.95
	<b><u>£24536.63</u></b>

### **Income**

HMRC VAT	6912.85
Lightsource	3653.46

### **Burial**

Francis Roberts (Rec0422)	880.00
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### **GE Hall**

Dance Zone (Rec0413)	220.00
WCBC (Rec 0415)	162.00
Phantasmagoria Film (Rec0417)	42.00
Future Generations (Rec0418)	58.50
Slimming World (Rec0423)	362.25
Labour Party (Rec0418)	26.00
WCBC Labour grp (Rec0420)	257.50
Cefn Historical Society (Rec0421)	28.00

### **Interest**

Business Money Manager 13.04.24	224.21
	<b><u>£12826.77</u></b>

**Resolved that the listed payments be approved**

## **11. CORRESPONDANCE**

### **Correspondence Received During March/April 24:**

**Bolded items are recommended to be noted by the Chairman:**

1		Cynhenid Care Home - <b>Letter re: using GE Hall as emergency plan – A discussion followed and it was resolved that the clerk request a meeting with the care home to obtain more details.</b>
2		Resident - Letter re: Burial plot in Trefynant Cemetery – <b>The clerk read an email received from a member of the public, and her subsequent reply to members.</b>
3		GHP Legal - Letter re: Burial plot in Trefynant Cemetery - <b>The clerk read a letter on behalf of an executor of the aforementioned burial plot. The clerk requested guidance on how to proceed on this matter. A discussion followed, and it was resolved that the clerk does not seek legal assistance, and instead respond with</b>

			<b>council procedure on burial plots and exclusive rights, as this is a private matter between individuals and not the community council. Resolved.</b>
4			Resident - Email re: Car Parking, Acrefair – <b>The clerk stated that a resident has expressed concern over the electric charging points in Acrefair (Llangollen Road) taking up valuable parking spaces. They wish to know if the spaces can still be taken up by non- electric cars. Cllr D Wright confirmed that he has asked for clarification from WCBC, and will inform the resident when this is received.</b>
5			<b>Simon Baynes MP – Newsletter</b>
6			<b>Ken Skates MS - E Newsletter</b>
7			WCBC - Email re: Wellbeing Portal – <b>The clerk read an email from WCBC, and confirmed that as link to the portal will be sent to members on request. Resolved.</b>
8			WCBC - Email re: pre application consultation re: Pontcysyllte Site (sent to members) – <b>Cllr D Wright stated that he has a site meeting on the 12<sup>th</sup> of June and will be happy to pass on any comments. He will then report back in the following full council meeting. Resolved.</b>
9			Ron Bailey - Email re: Safety of Lithium ion batteries and e-bikes and scooters – <b>The clerk read the email to members and it was resolved that a letter of support be sent on behalf of the council. Resolved.</b>
10			<b>D Day Committee - letter of thanks for donation from Chairs purse</b>
11			IPRW - Email re: guidance re: homeworking arrangements and consumables – <b>The clerk stated that this will be re- agendered for the September meeting when she will provide figures. – resolved.</b>
12			<b>OVW - Email re: Guidance on working digitally</b>

## **12 .TO RECEIVE PLANNING APPLICATIONS**

- 1. P/2022/0469 Appeal notice: Land south of Bethania Road, Appeal to be heard on 21/05/2024.**
- 2. Copy of signed unilateral undertaking for above appeal**

***In relation to application P/2022/0469 no observations/objections were raised***

P/2024/0286                      Variation of condition 2 of planning permission P/2022/0781  
To amend approved plans – additional window  
Anwylfa, Cae Glo, Cefn Mawr

***In relation to application P/2024/0286 no observations/objections were raised***

P/2024/0332                      Landslip reinstatement works  
Land off Newbridge Road, Newbridge

***In relation to application P/2024/0332 no observations/objections were raised***

## **13 .REPORTS FROM MEMBERS**

13.1 Cllr Sonia Benbow Jones stated that she has been contacted by a member of the public asking if there are safe places to land the Air Ambulance in Acrefair. A discussion followed and it was resolved that the clerk write to the Air Ambulance service to ask if they would like assistance in identifying areas in the community for the helicopter to land safely.

13.2 Cllr I Twigg reported that footpath 54 in Acrefair needs cutting, and also the footpath over Coed Richard to Rhosymedre.

13.3 Cllr B Twigg requested that the clerk speak with Cllr S Matthews with regards to the containers alongside footpath 54, which were due to be removed.

13.4 Cllr D Wright updated on the Olympics event. He stated that he would like the schools to bring volunteers and will contact them to request this. With regards to parking on the Monday Ty Mawr cross country, he requested that council pay towards parking costs, and it was resolved that Cllr Vaughan will make a donation from chairs purse to cover this cost.

13.5 Cllr D Wright reported that he has been contacted by a local campaigner with regards to gaining his support with local environmental issues. He confirmed that he has asked for a site meeting and will report back to members once this has been done.

13.6 Cllr P Roberts stated that the grass needs cutting back on the roundabout close to Costa Coffee.

**The Chairman thanked members for their attendance, and declared the meeting closed.**