



**CYNGOR CYMUNED**  
**CEFN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS**  
**HALL AND ZOOM ON**  
**22<sup>nd</sup> OCTOBER 2024 commencing at 6.15pm**  
**Chair: P Vaughan**

**58. PRESENT** Councillors: Mrs S Benbow Jones, Mrs K Benfield, H Brimfield, Mrs. S Matthews, D Metcalfe, Mrs. S Mills, Mrs. P Roberts, Mrs. K Tiltman. Mrs. I Twigg, D Wright & Mrs G Wright  
Mrs. J Jones joined via Zoom platform *Also in Attendance:* Daniel Brettell, Dylan Davies & Craig Sparrow – Clwyd Alyn also, Zachary Jones, WCBC joined via Zoom.

**59. APOLOGIES** Councillors Mrs S Mills

**60 .TO RECEIVE DECLARATION OF INTEREST**

Councillor Mrs. S Matthews declared an interest in ag item 3 & 14 and left the room – member of planning committee

**61. DANIEL BRETTELL, CLWYD ALYN TO ADDRESS MEMBERS RE: HOUSING DEVELOPMENT LLANGOLLEN ROAD**

The Chairman invited Mr Brettell and his colleagues to address members. Mr Brettell reported outline planning has been submitted for 159 homes on the former Air Products site, which is hoped will be approved by WCBC in December. A full planning application will then be submitted in February/March 2025. Welsh Government Funding has been received towards the project. The development will likely be built in phases rather than all together. Councillor D Wright reported the elected member was not able to attend this evening but wished to ask for clarification on three points: 1. Is a playground being built within the development, the CC will take over the maintenance, 2. Access to be retained for Coed Richard for pedestrians and include a cycle path, 3. Consider maximising single occupancy accommodation as that is needed with the community. Cllr D Wright asked for a meeting to be convened with the Elected members and ward members to discuss further before full planning is submitted.

Mr Brettell confirmed he would set up a meeting in due course with mentioned people. Councillor D Wright asked for reassurance that priority is given to local people to be allocated a home before being opened to the wider borough area. It was confirmed that the scheme will be a Wrexham Wide Scheme, capturing social housing, affordable housing and rental scheme.

It was confirmed a play area is to be included in the development currently assigned to the south side of the development, but this is not set in stone, can be discussed with ward

members before detailed plans are submitted. It was reported there was a delay in the process due to the phosphate issue which has taken a long time to resolve.  
The Chair thanked Mr Brettell and his colleagues for their attendance and left the meeting.

## **62. ZACHARY JONES, WCBC TO ADDRESS MEMBERS RE: LOW CARBON PROJECT**

The Chairman welcomed Mr Jones to the meeting and asked him to present to members. Mr Jones thanked the council for the opportunity to speak at the meeting and explained it was a meeting to touch base as Cefn CC has been a low carbon community for just over a year. A request was made for a plan to be submitted from Cefn CC to Mr Jones detailing the councils set of goals for the short, medium and long term towards decarbonisation.

Councillor D Wright reported due to staffing issues the original plans detailed regarding the flower meadows did not materialise, but detailed the following plans:

Forest School Project:

This is a newly identified area for improved utilisation of our Football Ground (FS) complex, at Plas Kynaston Lane. We plan, rather than this green space being used a few times a week, we have used the £3000 of grant funding, for tree planting mitigation to create a Forest School on the area behind the goal on the street side of the ground planting over 300 trees, some of which will be fruit and nut trees and will be used to educate our children about nature and harvesting. Our aim is for this to be used primarily for our schools, four are involved in the tree planting week com. 18/11/24. Also, our aim is for the Youth Club, The Wellbeing Hub, a medical garden to utilise this facility.

What we propose to use this stream of funding to do is to buy the following items for the Forest School, bird boxes for all species, material for the children to make bird boxes install these in the trees at the ground.

Also, a small metal container (solid) for tool storage, the tools to go in it, with a shadow board to assist storage and safety, (involving the schools in making this). These tools would need to be suitable for adults and children, spades, rakes, hoes, trowels various

Installation of Solar Light at High Street, Cefn Mawr – trial as cost of hard wired was in excess of 8K.

Mr Jones thanked Cllr Wright for the information and looked forward to receiving the councils plan in due course.

## **63. PUBLIC QUESTIONS/STATEMENTS**

None received.

## **64. TO RECEIVE POLICE CORRESPONDENCE**



**Local Report for the area of: Cefn Mawr / Rhosymedre / Newbridge**

**Person Providing Report:** PCSO Lara Shiers C4400

**Date of Report:** Period of 01/09/24 – 30/09/24

	Burglary Residential	Domestic Violence	Serious Violence	Sexual Offences	ASB
<b>Crime Rate YTD</b>					
<b>Incidents last 4 weeks</b>	0	0	0	0	2

<b>Incidents of Note</b>		
<b>Crime Reference Number</b>	<b>Date</b>	<b>Brief Circumstances</b>
24000817212	23/09/24	Report of criminal damage to council property at the 'top of Cefn'. Investigation on-going.
24000836811	30/09/24	Report of unknown persons have removed the lead from the roof of the church. No suspect(s) identified.
24000782993	05/09/24	Low value theft from shop. Item returned and support provided to Offender due to Mental Health concerns.
24000777778	09/09/24	Report of theft from shop. Full investigation carried out, suspect not identified.

<b>Additional Information</b>
<p>2 x ASB, one of which was youth related. The second was a report of noisy neighbours having a party.</p> <p>Of note, during the end of September, multiple pubs in Wrexham Rural (not in the Cefn Mawr/Acrefair area).</p> <p>As a precaution, PCSO Lara Shiers and PCSO Sarah Clarke-Lewis attended multiple pubs across the wards to advise of the incidents and to discuss security measures.</p>

<b>Completed Activity</b>	
18/09/24	Pub visits across the wards
28/09/24	Speed checks on Newbridge Road following concerned resident

<b>Future Planned Activity</b>
06/11/24 - Bike Marking, Cefn Mawr Library – 3pm until 4.30pm



**Local Report for the area of: Plas Madoc / Acrefair**

**Person Providing Report: PCSO Lara Shiers C4400**

**Date of Report: Period of 01/09/24 – 30/09/24**

	Burglary Residential	Domestic Violence	Serious Violence	Sexual Offences	ASB
<b>Crime Rate YTD</b>					
<b>Incidents last 4 weeks</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>2</b>

<b>Incidents of Note</b>		
<b>Crime Reference Number</b>	<b>Date</b>	<b>Brief Circumstances</b>
24000763058	04/09/24	Common assault reported between family members. Victim not willing to support an investigation. Support offered but this was declined.
24000830552	27/09/24	Report of a common assault, suspect arrested and bailed with conditions. Investigation on-going.
24000829980	27/09/24	Report of a common assault. Investigation on-going.

<b>Additional Information</b>
<p>2 x ASB, one of which was youth related. The second was a report of a neighbour using drugs.</p> <p>Of note, during the end of September, multiple pubs in Wrexham Rural (not in the Plas Madoc/Acrefair area).</p> <p>As a precaution, PCSO Lara Shiers and PCSO Sarah Clarke-Lewis attended multiple pubs across the wards to advise of the incidents and to discuss security measures.</p>

<b>Completed Activity</b>
<b>Feedback or Questions for Next Meeting</b>

<b>Neighbourhood Sergeant Contact Details</b>						
<b>PS Emma WATTS</b> <b>Mobile - 07887825830</b> <b>Email - Emma.Watts@northwales.police.uk</b>						
<b>PS Stuart ROBERTS</b> <b>Mobile - 07764436470</b> <b>Email - Stuart.Roberts@northwales.police.uk</b>						
Any concerns or issues in relation to this report to be sent to the above sergeants as first point of contact.						
<b>PCSO Contact Details</b>						
RANK	NO	NAME	AREA	AIRWAVE	MOBILE	E-MAIL
PCSO	C2961	Dean SAWYER	OVERTON	10214	07896172204	dean.sawyer@northwales.police.uk
PCSO	C3464	Lisa MARIE DAVIES	GRESFORD	10125	07557847798	lisa-marie.davies@northwales.police.uk

PCSO	C3679	Lana KELLEHER-LIGHTWOOD	GWERSYLLT	08060	07989169093	lana.kelleher-lightwood@northwales.police.uk
PCSO	C2912	Catherine GRIFFITHS-HUGHES	LLAY/GWERSYLLT	10243	07854329534	catherine.griffiths-hughes2@northwales.police.uk
PCSO	C4453	Lowri JONES	BRYNTEG	10182	07814 075615	lowri.jones5@northwales.police.uk
PCSO	C4438	Stephen HOWSAM	COEDPOETH/BRYMBO	08170	07890 968052	stephen.howsam@northwales.police.uk
PCSO	C2929	Lydia EDWARDS	MINERA/BWLCHGWYN	10249	07989165715	lydia.edwards@northwales.police.uk
PCSO	C3612	Purdy JONES	PENYCAE	10046	07989165527	purdy.jones@northwales.police.uk
PCSO	C3613	Rebecca ROBERTS	RHOS	10011	07989165526	rebecca.roberts2@northwales.police.uk
PCSO	C3624	Alison HERON	RHOS	09185	07989168403	alison.heron@northwales.police.uk
PCSO	C3978	Enya BELLIS-JONES	RHOS	09050	07811713056	enya.bellis-jones@northwales.police.uk
PCSO	C2876	Emily BLAKE	JOHNSTOWN	09195	07854400812	emily.blake@northwales.police.uk
PCSO	C4400	Lara SHIRES	CEFN MAWR	10230	07814075602	lara.shiers@northwales.police.uk
PCSO	C3917	Kelvin EVANS	PLAS MADOC	00225	07974240306	kelvin.evans@northwales.police.uk
PCSO	C4460	Sarah CLARK-LEWIS	RUABON	10140	07929864006	sarah.clark-lewis@northwales.police.uk
PCSO	C3680	Gareth JONES	CHIRK/GLYN	09053	07989159907	gareth.jones10@northwales.police.uk
PCSO	C2532	Martin GRIFFITHS	CHIRK/GLYN	10032	01978834254	martin.griffiths@northwales.police.uk
PCSO	C3629	Rhys SANDERS	DEMAND REDUCTION	10253	07791189800	rhys.sanders@northwales.police.uk
PC	2926	Rebecca SUBBACCI	LLAY	02929	07818033381	rebecca.subacchi@northwales.police.uk
PC	3590	Jamie ORGAN	LLAY	03590	07929864034	jamie.organ@northwales.police.uk
PC	2756	Gill DAVIES	LLAY	02756	07989165259	Gill.Davies@northwales.police.uk
PC	3134	Dan LEWIS	LLAY	03134	07989165069	daniel.lewis@northwales.police.uk
PC	3359	Katie DAVIES	LLAY	03359	07974241429	katie.davies5@northwales.police.uk
PC	3722	Gwen JONES	RHOS	03722	07976767192	gwen.jones2@northwales.police.uk
SGT	2957	Stuart ROBERTS	RHOS	02957	07989157870	stuart.roberts@northwales.police.uk
SGT	2136	Emma WATTS	LLAY	02136	01978834060	emma.watts@northwales.police.uk

## **65. TO RECEIVE COMMUNITY AGENT REPORT**

### **October Report 2024**

- Cefn -6
- Rhosymedre – 0
- Acrefair –1
- Newbridge – 0
- Plas Madoc – 0
- Other - 0

Good evening, everyone! What horrible rainy weather we are having now. I hope this report brightens things up a little with some positive updates on the community events and initiatives I've been organising, along with a note about the recent referrals I've been handling.

#### **1. Trip to Bury Market**

The trip to Bury Market is scheduled for **Saturday, November 23rd, 2024**.

This outing gives community members the chance to enjoy a day out, explore the market, and socialise with others. Payments are being collected at **George Edwards Hall**, and I've encouraged participants to make their payments as soon as possible. This promises to be a fantastic day out and an opportunity to strengthen community bonds.

#### **2. Choir Christmas Party**

The **Choir Christmas Party** will take place at **George Edwards Hall** on **Saturday, November 30th, 2024, from 1 PM to 4 PM**. The choir, called "**Raise the Roof**," will perform live during the event, which will be a festive and enjoyable occasion. Tickets are priced at **£3**, and this includes a **turkey bap, chips, and unlimited tea or coffee**. If anyone would like to support this event by attending or helping in any way, it would be truly appreciated. This event is a wonderful opportunity to come together and celebrate the holiday season with music, good food, and great company.

#### **3. Soup Kitchen at CRNCA**

In collaboration with David Roden, we have set up a **soup kitchen at the CRNCA**, running every **Tuesday afternoon from 12:00 PM to 3:00 PM**. This

initiative offers warm soup and provides a space for social interaction. During these sessions, I am also available to meet with **community members over the age of 50** who may need assistance or have concerns to discuss. I have also been receiving **a few referrals lately**, which reflects the importance of this service in supporting our community members. The soup kitchen has been an excellent way to engage with residents and offer practical help.

Despite the rainy weather, these events are set to bring warmth and joy to our community. I look forward to hearing any feedback or suggestions from the Council and thank you for your continued support.

If you have any questions or would like more information, please feel free to reach out! You can email me at [agent@cefncommunity.gov.uk](mailto:agent@cefncommunity.gov.uk) or call me at 07925048711.

Kind regards  
Donna

#### **66. CLERKS REPORT**

1. Reminder Litter pick – Tomorrow meeting at Splash at 10am
2. Caretaker started putting Lamppost poppies up today – reminder the service is at 10.35 on Sunday 10<sup>th</sup> November – raise the roof choir and Min Y Ddol will be singing at the GE Hall after the service. There will be a practice session with the pupils on Thursday 7<sup>th</sup> November
3. For those councillors who have completed their DBS applications – once it arrives if I could have them for my files.
4. Following last month's meeting – unfortunately neither ourselves or Phantasmagoria Film Festival were successful in securing any further funding from Cadwyn Clwyd.
5. Reminder, the community growing event through the LCC project at the GE Hall its on Friday 1<sup>st</sup> Nov 10-12 noon
6. Canal & River Trust have booked the hall for Sunday 24<sup>th</sup> Nov – Using all rooms for 8 hrs in total, Can I have permission to charge single rate - All members agreed to charge single rate.

#### **67. MINUTES OF THE PREVIOUS MEETING**

- (a) To confirm the minutes of the Full Council meeting held on the 24<sup>th</sup> September 2024 – ***RESOLVED that the minutes of the Full Council Meeting held on the 24<sup>th</sup> September 2024 be confirmed and signed by the chairman at the earliest opportunity.***
- (b) To Confirm the minutes of the Staffing Meeting (part 2) held on 14<sup>th</sup> October 2024 – ***RESOLVED that the minutes of the Staffing Meeting (part 2) held on the 14<sup>th</sup> October 2024 be confirmed and signed by the chairman at the earliest opportunity.***

#### **68. SECTION 116 LOCAL GOVERNMENT (WALES) MEASURE 2011: CO-OPTION TO FILL VACANCY ON PLAS MADOC WARD.**

The Clerk reported the vacancy will be filled by co-option. The necessary paperwork has been displayed with a closing date for applications by Friday 15<sup>th</sup> November 2024. Interested candidates will be invited for interview at the November meeting.

#### **69. ANNUAL ACCOUNTS 2022/23 & 2023/24 TO RECEIVE AN UPDATE IN RESPECT OF THE EXTERNAL AUDIT FOR THE YEAR ENDED 31 MARCH 2023 & 31 MARCH 2024– CLERK TO REPORT**

The Clerk reported that the external audit has been returned as unqualified for years ended 31<sup>st</sup> March 2023, which was the full audit and 31<sup>st</sup> March 2024. No matters of concern were raised although the auditor draw the council's attention to the following matter: There is a minor rounding error in the Accounting Statement and recommended the council check the arithmetic and consistency of the accounting statement prior to approval. The Clerk was thanked for her efforts.

## **70. MONTHLY ACCOUNTS**

### **ACCOUNTS TO BE PASSED FOR PAYMENT 22<sup>nd</sup> OCTOBER 2024**

#### **EXPENDITURE**

Wages/Sal from (month 6) – Staff

9092.62

#### **Invoice No**

24/117	BACS	Y	Northalls Wrought Iron - Invoice for MUGA	960.00
24/117A	106723	Y	We Are Plas Madoc - grant award LGA 1972 Sec 137	500.00
24/118	BACS	Y	WCBC - Invoice for Comm Development officer -(re-claim)	221.00
24/119	BACS	Y	WCBC - Invoice for repair to Church Street play area	318.53
24/120	BACS	Y	ACS Technology - Invoice for Comm Dev Officer fees	19.70
24/121	BACS	Y	ACS Technology - Invoice for monthly IT fees	161.10
24/122	BACS	Y	Vibrant Nation - Invoice for DBS for Cllr & Staff	84.80
24/123	106719	Y	Hafren Dyfrdwy - Invoice for Plas Kynaston	101.04
24/124	106720	Y	Hafren Dyfrdwy - Invoice for Trefynant Cemetery	108.48
24/125	106721	Y	Smart Minds - Invoice for books	388.95
24/126	106722	Y	Colour Supplies - Invoice for GE Hall	52.54
24/127	BACS	Y	Loorolls.com - Invoice for cleaning supplies GE hall	28.14
24/128	BACS	Y	Comm Agent - Invoice for expenses	10.00
24/129	BACS	Y	TMNS - Expenses for Sept/Oct (LGA 1972 sect 112) -	302.03
24/130	BACS	Y	Peter Green Groundcare - Invoice for Cemetery maintenance	1165.00
24/131	BACS	Y	Peter Green Groundcare - Invoice for Play Area Maintenance	760.00
24/132	BACS	Y	Steve Pugh - Invoice for gravedigging	425.00
24/133	BACS	Y	Ruabon Discount Store - Invoice for commdev officer	88.00
24/134	BACS	Y	ACS Technology - Invoice for Comm Dev Officer fees	19.70
24/135	BACS	Y	Cubicle Warehouse - Invoice for GE Hall	492.00
24/136	DD	Y	British Gas - Invoice for GE hall	81.58
24/137	106725		PHS Group - Invoice for GE hall	363.80
24/138	106726		Audit Wales - Invoice for 2023/24 Audit Fees	210.00
24/139	106727		ICO - Invoice for Data Protection Fee	40.00
24/140	106728		Zurich Insurance - Invoice for yearly policy	6359.97

#### **Invoices Received During Sept/Oct 24**

HMRC Tax & NI  
Clwyd Pension Fund  
HSBC

2124.95  
1637.04  
8.60  
**£26124.57**

### Income

TESCO	6250.00
SP Manweb (Wayleave)	1.00
Cadwyn Clwyd (grant MUGA)	47155.39

### Burial

#### GE Hall

Slimming World (Rec0470)	409.50
Phantasmagoria Film (Rec0471)	42.00
G Langford (Rec0472)	50.40
Cefn Historical Soc (0473)	41.00
Community Wellness CIC (Rec 0475)	1020.60
Young Carers (Rec0476)	19.50
Dance Zone (Rec0474)	283.50

### Interest

Business Money Manager 13.09.24	260.57
	<b><u>£55533.46</u></b>

**Resolved that the listed payments be approved**

## **71. CORRESPONDANCE**

### **Correspondence Received During August/September 24:**

**Bolded items are recommended to be noted by the Chairman:**

1		OVW - Email re: Consultation Scrutiny of the Welsh Government Budget 2025-26 – <b>Resolved to be noted</b>
2		Ysgol Cefn Mawr - Request for financial assistance – <b>Resolved to move to grants meeting in December</b>
3		Clwyd Family History - Request for financial assistance – <b>Resolved to move to grants meeting in December</b>
4		Ruabon Community Council - Email re: Ruabon Mountain Airman's Grave
5		Ken Skates MS - E Newsletter – <b>Resolved to be noted</b>
6		North Wales Police - Email re: update and contact details – <b>The Clerk read the contents to members – Resolved to be noted</b>
7		Wrexham Sounds - Request for financial assistance – <b>Resolved to move to grants meeting in December</b>
8		WCBC - Wrexham Town & CC Forum - Future Dates – <b>Councillor S Benbow-Jones represents Cefn CC, received dates.</b>
9		IRPW - Email re: Draft Annual Report 2025-26 – <b>Resolved to be noted</b>
10		Llais Cymru - Email re: Survey to complete re: A&E Care – <b>Councillor Mrs. I Twigg to complete</b>
11		Wrexham Rotary Club - Request for financial assistance – <b>The Clerk read the contents to members, resolved to award £200 grant towards the project</b>
12		WCBC - Consultation re: North East Wales National Park – <b>Resolved to be noted</b>
13		Rainbow Foundation - Email re: Free 10-week course Changing Habits for Life – <b>Passed to members</b>
14		WCBC - Email re: Unpaid Carer Support – Roadshow – <b>Resolved to be noted</b>



15			The Rainbow Foundation - Email re: Community Social Prescribing – <b><i>The Clerk read the contents to members, Resolved to be noted</i></b>
16			Cefn Mawr Library - Minutes from meeting held on 17/10/24 & Questionnaire to complete – <b><i>Chairman represents Cefn CC, resolved to chair to complete survey</i></b>
17			Community Wellness Hub - Email re: Future Booking Request – <b><i>The Clerk read the email to members, a discussion followed, resolved to offer the charity the lower room free of charge on a trial basis for three months.</i></b>

## **72.TO RECEIVE PLANNING APPLICATIONS**

P/2024/0053 Amended Plans: Alterations to outbuildings including relocation of garage and installation of air source pump and solar PV  
Ty Mawr Farmhouse, Cae Gwilym Road, Newbridge

***In relation to application P/2024/0053 no observations/objections were raised***

P/2024/1432 Application for a lawful development certificate for an existing use or Operation  
Lawful development certificate for existing use – use for residential Curtilage  
86 High Street, Cefn Mawr.

***In relation to application P/2024/1432 the clerk was requested to arrange a site visit with ward members and planning officer.***

### **Decisions Received**

P/2024/0252 Erection of spectator stand, dugouts, stairs and hardstanding  
Recreation Ground, Plas Kynaston Lane  
Permission granted

***Resolved to be noted***

## **73.REPORTS FROM MEMBERS**

73.1

<b>CONFIDENTIALITY CLAUSE</b>
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**In accordance with the Public Bodies (Admission to Meetings) act 1960, which applies to Community Councils, it was RESOLVED that the public be excluded from this meeting during consideration of the undermentioned item of business, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

## **74.TO APPROVE RECOMMENDATIONS FROM STAFFING MEETING HELD ON 14<sup>TH</sup> OCTOBER 2024**

Councillor P Vaughan proposed to accept the recommendations as set out, 2<sup>nd</sup> by Cllr Mrs S Benbow-Jones – all members in favour.

**The Chairman thanked members for their attendance, and declared the meeting closed.**