CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS HALL AND ZOOM ON
Tuesday 23rd September 2025 commencing at 6.45pm
Chair: Mr. P Vaughan

41. PRESENT Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs J Jones, D Metcalfe, Mrs K Tiltman, Mrs S Matthews, D Wright and Mrs G Wright, Also, Clerk T Nicholls-Smith and Community Development Officer/Minute taker A Ruscoe.

Via Zoom Platform: Mrs I Twigg & Mrs K Benfield, also one member of the public was present.

42. APOLOGIES Councillor Mrs K Witherden, Mrs P Roberts, Mrs S Mills, Mrs H Brimfield

43.TO RECEIVE DECLARATION OF INTEREST
None Received

44. PUBLIC QUESTIONS/STATEMENTS
The Clerk opened the discussion, noting that the Council had received an email from Jade Evans of Cefn Mawr Rangers, who wished to address the Full Council regarding the hiring of the Plaskynaston MUGA, as they had not yet signed the SLA Agreement.

Jade Evans was welcomed to speak and introduced herself, explaining her representation of Cefn Mawr Rangers and providing a brief history of the club along with their ambitions to grow youth football in the region.

Jade raised concerns regarding the updated SLA, which differs from the previous agreement. The updated SLA restricts youth use of the Plaskynaston MUGA from November to March. She explained that in previous years this was allowed and clarified that this restriction is not mandated by the FAW, nor is there a rule preventing youth matches on a Tier 3 ground on match days. She requested that the restriction be removed from the SLA, as it limits youth football growth in the community.

Vice Chairman Derek Wright responded, stating that Cefn Mawr Rangers do have access to the Plaskynaston MUGA, including full use for Cefn Albion Cup matches and their reserve matches. However, access is restricted when Tier 3 league matches take place, as FAW League Officials determine match playability, not the groundsman. He explained that if Cefn Mawr Rangers play a match on a Saturday morning and the pitch is deemed unplayable, Cefn

Albion still incurs referee expenses, many of whom travel from distant locations such as Aberystwyth. Potentially a huge fine and points deduction.

Vice Chairman Wright further clarified that while the Council initially believed no matches could take place before Tier 3 league matches, they later discovered this was not entirely accurate. However, the SLA cannot be amended until the end of the season. In the meantime, a solution was proposed allowing Cefn Mawr Rangers Youth to play on the MUGA until 1st November, when winter weather typically affects the pitch on Tier 3 match days. The Council intends to review the SLA fully next season, with full Council support.

The Full Council requested that Cefn Mawr Rangers sign the SLA; otherwise, matches will need to be booked on a week-by-week basis.

Jade Evans reiterated that Cefn Mawr Rangers would be unable to play at the MUGA from 1st November 2025 until the end of March 2026. Vice Chairman Wright clarified that this restriction applies only when Cefn Albion FC 1st team Tier 3 league matches are scheduled; otherwise, Cefn Mawr Rangers can use the MUGA.

Councillor Stella Matthews asked if some youth matches could be moved to a Sunday, to which Jade responded that this would be subject to NEWFA Football League regulations.

Community Development Officer Andrew Ruscoe asked whether Cefn Mawr Rangers would be signing the SLA. Jade stated she would report back after consulting with their committee.

Jade was thanked for attending, and Vice Chairman Wright emphasised that Cefn Community Council is fully dedicated to supporting youth football and appreciates the challenges of running a grassroots club. Councillor Gaynor Wright added that the Full Council remains committed to youth-focused initiatives.

45.TO RECEIVE POLICE CORRESPONDENCE

HEDDLU GOGLEDD CYMRU
NORTH WALES POLICE

Local Report for the area of: Cefn Mawr / Rhosymedre / Newbridge WRW24
Person Providing Report: PCSO Sarah Clark-Lewis C4460
Date of Report: 31/08/25
JULY + AUGUST

	Burglary Residential	Domestic Violence	Serious Violence	Sexual Offences	ASB
Incidents between 01/07/25 – 31/08/25	**1**	**9**	**2**	**2**	**12**

Incidents of Note

Crime Reference Number	Date	Brief Circumstances
25000701779	24/08/2025	Attempted burglary: Caller has reported that rear window was smashed and has found what appears to be pry marks where the suspect has tried to gain entry.
25000547919	03/07/2025	Sec 18. Wounding: Caller reporting that her 9 year old child has been assaulted by a 15 year old child and her child has received 2 x broken bones as a result
25000647978	06/08/2025	Sec 47 Assault: Domestic related
25000706865	26/08/2025	Sexual assault: Caller has made a report that a male has kissed them without consent.
25000716155	29/08/2025	Rape: Caller has reported rape by individual known to them. Individual was arrested.

Additional Information
I have been made aware that there have been some concerns regarding parking on pavements in the Heol Abon and the Cae Gwilym Lane area. On matters such as these, police can assist in putting parking leaflets on vehicles. In some cases, we can issue a TOR which is a Traffic Offence Report however this will only be given warnings to the individuals and only if the vehicle that is parked dangerously on the pavement and is causing an obstruction to pedestrians wishing to use the pavement. Officers have already put some leaflets on vehicles parked on pavements and are keeping a log of registrations for future incidents should they occur.

Completed Activity	
Ty Mawr	Multiple visits conducted throughout the two months including visits to the café, foot patrol and regular contact with the manager on any ASB/ off road bikes and arson incidents.
Parking	On the 30/08/24 at approximately 20:30, Officers patrolled the area of Cae Gwilym Lane and Heol Abon. 4 vehicles were seen parked on pavements leaving no room for pedestrians to walk. All four had leaflets put on their vehicles.
Speed Gunning	On the 31/08/25 at 15:30, PCSO's conducted speed checks on Queen Street in Cefn Mawr. Out of approximately 60 vehicles that past, 9 were caught speeding, the highest speed caught being 37mph. That is a total of 15% of vehicles speeding along the road. Go Safe will be made aware of the vehicles and letters may be sent to the person driving.
Tesco	PCSO's have conducted community events on the 30/07/25 and the 26/08/25, 15:00-16:00 at TESCO in Cefn Mawr. These pop-up shops were to encourage the public to engage with officers to speak about any issues. The public were able to grab some helpful leaflets and freebees to do with mental health, drug addiction, off road bikes, road safety, spike awareness, and much more. It also helped deter any shoplifters from the store and gained a good amount of community engagement.

Future Planned Activity

Feedback or Questions for Next Meeting
3 PRIORITIES

1. Regular checks on the Youth Club at the George Edwards Hall on a Monday and Wednesday, this is following a recent suspension of the provision due to ASB in the building.

2. Regular speed checks and patrols at Queen Street, Cefn Mawr - continual problems with speeding especially in the evening from Queen Street leading to Abernant - reports of boy racers

3. Monitor and regular patrols at Ty Mawr Country Park due to increase complaints of ASB in the area.

Neighbourhood Sergeant Contact Details

PS Emma WATTS
Mobile - 07887825830
Email - Emma.Watts@northwales.police.uk

PS Stuart ROBERTS
Mobile - 07764436470
Email - Stuart.Roberts@northwales.police.uk

Any concerns or issues in relation to this report to be sent to the above sergeants as first point of contact.

PCSO Contact Details

RANK	NO	NAME	AREA	AIRWAVE	MOBILE	E-MAIL
PCSO	C3464	Lisa MARIE DAVIES	OVERTON/ERBISTOCK	10125	07557847798	lisa-marie.davies@northwales.police.uk
PCSO	C3679	Lana KELLEHER-LIGHTWOOD	GWERSYLLT (Off)	08211	07989169093	lana.kelleher-lightwood@northwales.police.uk
PCSO	C4479	Emma MADDOCS	GRESFORD/HOLT	08084	07890968111	emma.maddocks1@northwales.police.uk
PCSO	C2912	Catherine GRIFFITHS-HUGHES	LLAY	10243	07854329534	catherine.griffiths-hughes2@northwales.police.uk
PCSO	C4453	Lowri JONES	BRYNTEG/ BRYMBO/COEDPOETH	08211	07814 075615	lowri.jones5@northwales.police.uk
PCSO	C2929	Lydia EDWARDS	MINERA/BWLCHGWYN/COEDPOETH	10249	07989165715	lydia.edwards@northwales.police.uk
PCSO	C3612	Purdy JONES	PENYCAE	10046	07989165527	purdy.jones@northwales.police.uk
PCSO	C3613	Rebecca ROBERTS	RHOS/PONCIAU	10011	07989165526	rebecca.roberts2@northwales.police.uk
PCSO	C3624	Alison HERON	JOHNSTOWN (off)	09185	07989168403	alison.heron@northwales.police.uk
PCSO	C3978	Enya BELLIS-JONES	RHOS/PONCIAU	09050	07811713056	enya.bellis-jones@northwales.police.uk
PCSO	C3917	Kelvin EVANS	PLAS MADOC, CEFN MAWR, RUABON	10225	07974240306	kelvin.evans@northwales.police.uk
PCSO	C4460	Sarah CLARK-LEWIS	RUABON, PLAS MADOC, CEFN MAWR	10140	07929864006	sarah.clark-lewis@northwales.police.uk
PCSO	C3680	Gareth JONES	CHIRK/GLYN/ LLANGOLLEN	09053	07989159907	gareth.jones10@northwales.police.uk
PCSO	C2532	Martin GRIFFITHS	CHIRK/GLYN/LLANGOLLEN	10032	01978834254	martin.griffiths@northwales.police.uk
PCSO	C3629	Rhys SANDERS	COEDPOETH/BRYMBO	10253	07791189800	rhys.sanders@northwales.police.uk
PC	2926	Rebecca SUBACCHI	CHIRK/GLYN/LLANGOLLEN	02929	07818033381	rebecca.subacchi@northwales.police.uk
PC	3590	Jamie ORGAN	CEFN MAWR, PLAS MADOC, RUABON	03590	07929864034	jamie.organ@northwales.police.uk
PC	2756	Gill DAVIES	LLAY STATION (Light Duties)	02756	07989165259	Gill.Davies@northwales.police.uk
PC	3134	Dan LEWIS	HOLT, LLAY, GRESFORD	03134	07989165069	daniel.lewis@northwales.police.uk
PC	3722	Gwen JONES	RHOS, PENYCAE, JOHNSTOWN	03722	07976767192	gwen.jones2@northwales.police.uk
PC	3431	Joel DARLINGTON	COEDPOETH, BRYMBO, MINERA	03431	07989161878	Joel.Darlington@northwales.police.uk
PC	3830	Rhys ROBERTS	GWERSYLLT, SOUTHSEA, BROUGHTON	03830	07890968166	RHYS.ROBERTS1@northwales.police.uk
PC	3573	Ollie THOMPSON	GRESFORD/HOLT	03573	07971825031	ollie.thompson@northwales.police.uk
PC	3273	Ashley PALMER	DEMAND REDUCTION	03273	07974243725	Ashley.Palmer@northwales.police.uk
SGT	2957	Stuart ROBERTS	LLAY STATION	02957	07989157870	stuart.roberts@northwales.police.uk
SGT	2136	Emma WATTS	LLAY STATION	02136	01978834060	emma.watts@northwales.police.uk

Local Report for the area of: Plas Madoc
Person Providing Report: PCSO 3917 Kelvin Evans
Date of Report: Period of 01/07/25 – 31/08/25

	Burglary Residential	Domestic Violence	Serious Violence	Sexual Offences	ASB
Incidents between 01/05/25 – 31/05/25	**1**	**21**	**0**	**2**	**22**

Incidents of Note		
Crime Reference Number	**Date**	**Brief Circumstances**
25000546924	07/07/25	This was recorded as a Burglary; however, it transpires it is more likely to be domestic related. It was reported by the victim's son, as the victim was in hospital at the time. A garden shed had appeared to be broken into, with a set of ladders and tools missing. It is suspected that the victim's ex-partner has reclaimed her possessions but has since returned the keys to the property.

Additional Information

As you can see, there has been a significant spike in ASB in Plas Madoc, however, the figures are not an accurate representation of what occurred.

Firstly, there were 5 reported cases of ASB in the whole of July, and then 17 in August. The August figures can be further broken down in that there were multiple calls from one single incident. For example, 3 members of the public rang to report one incident of youths on electric bikes. Whilst this is unacceptable behaviour, at the time, there was only one incident.

My opinion for the spike is that in July the tenants of 52a Peris (above the Chemist) were probably holding out feint hope that they would not be moved, but I am pleased to report to you that on Tuesday 26th July they were moved away from the area, and since that time NWP Control Room have not received a call regarding off-road bikes.

These are probably my last Council figures that I send to you, as I am in the process of ill-health retirement. Although it has been a mostly challenging time to work in the area, I have thoroughly enjoyed my time in Plas Madoc and Cefn Mawr and I am going to miss it a great deal.

Kind regards,

Kelvin C3917.

Completed Activity
Bike Marking On the 01/08/25, 14:15-16:15 at the Homegrown Centre in Plas Madoc, PCSO's conducted a very successful bike marking event. 9 bikes were marked, and a large amount of the public were able to engage with officers.
Plastonbury

On the 21/08/25, PCSO's attended the annual event of Plastonbury. They went round every stall engaging with each organisation and seller. Members of the public were able to speak with them regarding any issues.

Future Planned Activity

Feedback or Questions for Next Meeting

The Council acknowledged the report.

46. TO RECEIVE COMMUNITY AGENT REPORT FOR AUGUST/SEPTEMBER 2025

- Cefn - 3
- Rhosymedre – 2
- Acrefair –1
- Newbridge –
- Plas Madoc –4

Hello everyone,

I hope you all had a great summer and are keeping well as we move into autumn.
I wanted to share a quick update on what I've been working on and what's coming up.

Llandudno Trip
Our recent trip to Llandudno was a real success – everyone had a lovely day out and really enjoyed themselves.

Friendship Group & Drop-in at Cefn Library
The new group at Cefn Library has now started. It's been a little quiet so far, but I'm hopeful it will grow as more people hear about it. It is on a Thursday 2-4pm. Please do spread the word to anyone who might like to come along for a chat and a cuppa.

Referrals & Support
I've been helping with several referrals recently, mostly for bus passes and Blue Badges.

Coffee Morning
The ladies who attend my coffee morning have asked if they can stay on a bit longer to enjoy more time chatting and socialising together. It's been wonderful to see the friendships growing.

If you or someone you know would like to get involved, please don't hesitate to get in touch.

agent@cefncommunitycouncil.gov.uk
07925048711

Warm regards,
Donna Thornley
Community Agent

The Council duly acknowledged and warmly welcomed the report. The Full Council also recognised and commended the hard work of Donna Thornley, particularly her efforts in liaising with other Community Agents, including Rhos's Community Agent.

47. CLERKS REPORT

1. The Clerk discussed the arrangements for the next community litter pick, requesting members to confirm the date and location. The Full Council acknowledged the discussion and suggested that the next Community Litter Pick be scheduled for 15th October 2025. The specific area will be determined by Community Development Officer Andrew Ruscoe, who will await suggestions from councillors.
2. The Clerk discussed the upcoming Garden Presentation, taking place on Wednesday 8th October at 1pm, and encouraged members to support if they are able. Students from the performing arts at Derwen will be performing.
3. The Clerk discussed the VJ Service held on Friday 15th August, and passed thanks to members who attended, as well as to Kate for once again doing a sterling job.
4. The Clerk discussed good luck wishes to volunteer litter picker Jacqueline Palmer and Cefn CC at the Keep Wales Tidy Awards next week in Llandudno, and also at the Wales in Bloom Awards the day after.
5. The Clerk discussed the upcoming Christmas Fair, scheduled for Friday, 28th November, and reminded members that anyone interested in having a stall should get in touch as soon as possible. Councillor Sonia Benbow-Jones confirmed that St John's will have a table, and Councillor Isabel Twigg asked whether the Church will be needed to provide refreshments, which the Clerk confirmed.
6. The Clerk reminded members, as reported at the July meeting, that the date for the October meeting is Tuesday 21st October.

48.CONFIRMATION AND SIGNING OF PREVIOUS MEETING MINUTES

(a) To Confirm the minutes of the Full Council Meeting held on 22nd July 2025 – ***RESOLVED that the minutes of the Full Council Meeting held on the on 22nd July 2025 be confirmed and signed by the chairman at the earliest opportunity.***

(b) To Confirm the minutes of the Finance Meeting held on 22nd July 2025 – ***RESOLVED that the minutes of the Finance Meeting held on the on 22nd July 2025 be confirmed and signed by the chairman at the earliest opportunity.***

(c) To Confirm the minutes of the Development Meeting held on 8th July 2025 – ***RESOLVED that the minutes of Development Meeting held on the on 16th September 2025 be confirmed and signed by the chairman at the earliest opportunity.***

49. CLERK TO REPORT ON AUGUST RECESS DELEGATED DECISIONS TAKEN

1. The Clerk informed the Full Council that, under delegated powers during the August recess, a letter was sent to the Tesco Store Manager, signed by the Chair, the Clerk, and the elected Borough Councillors. The letter raised concerns that Tesco is failing

to meet its responsibilities in keeping the surrounding areas of the store clear, clean, and tidy.

The Clerk reported that no response has yet been received, and previous emails requesting a site visit to review necessary actions have also been ignored.

The Full Council agreed that the matter should now be escalated beyond the store manager to the Regional Manager for North Wales, while continuing to copy the store manager into all correspondence to ensure accountability.

2. The Clerk explained to members that a replacement CCTV camera was ordered for Hill Street following vandalism, at a cost of £1,439. The Clerk has also asked for a cage to go with it which would prevent further damage.
3. The Clerk reported to members all payments of invoices and staff salaries were processed.

50. TO CONFIRM RECOMMENDATIONS AS LISTED IN MINUTES FROM DEVELOPMENT MEETING HELD ON 16TH SEPTEMBER 2025

RESOLVED that all the recommendations of the Development Meeting held on 16th September 2025 be confirmed. This was unanimously agreed by all members.

Councillor Vice Chairman Derek Wright requested that special recognition be given to Community Development Officer Andrew Ruscoe for his outstanding work in raising the profile of Cefn Community Council, particularly in attracting schools from outside the area wanting to participate in local sports events. This recognition was warmly welcomed by the Full Council.

Councillor Wright further noted that the Development Committee is exploring plans to develop both the Cefn Health Games for Over 50s and the Cefn Olympics, with the support of Community Agent Donna Thornley.

51. PAY AGREEMENT 2025/26: CLERK TO REPORT ON THE LGA PAY AWARD AND TO IMPLEMENT THE AWARD BACKDATED TO APRIL 2025

The Clerk reported on the LGA Pay Award for 2025/26 which has been agreed and confirmed its implementation will be backdated to April 2025. Cllr D Wright proposed to accept the award 2nd by Cllr Mrs S Benbow Jones, this was unanimously agreed by all members. The Clerk was instructed to implement the award at the next pay run.

52. ANNUAL ACCOUNTS 2024/25: TO RECEIVE AN UPDATE FROM THE CLERK REGARDING EXTERNAL AUDIT FOR YEAR ENDED 31ST MARCH 2025

The Clerk reported that the opinion from the external auditor for the financial year ending 31st March 2025 has not been received as yet. She explained that if the auditor's opinion is not received by the 30th September 2025, a notice will be uploaded on the Council's website detailing the annual return and audit statement and stating that no opinion has yet been received.

53. TO RE-AFFIRM IPRW ALLOWANCES

The Clerk reported to members the allowances available for 2025/26:

- £156 per annum

- £62 for office essentials
- Financial loss of compensation for approved duties: £59.81 for a period not exceeding 4 hours
- Attendance allowance not exceeding £30
- Community and Town Council payment to the Chair: £1,500

Councillor D Wright proposed to forgo allowances in 2025/26 2nd by Cllr Mrs S B Benbow-Jones, all members **unanimously agreed not to claim available allowances**. All members chose to forgo their individual allowances. The Clerk asked members present to sign a declaration stating that they forgo all available allowances.

54. TO CONFIRM DETAILS OF REMEMBRANCE SUNDAY SERVICE 2025

The Clerk reported that she has begun sending emails regarding the service scheduled for Sunday, 9th November 2025**.** She asked that Councillor Reverend Katherine Tiltman conduct the service, Cllr K Tiltman agreed.

Members agreed and requested that the Clerk continue to organise the event.

55. MONTHLY ACCOUNTS

ACCOUNTS TO BE PASSED FOR PAYMENT 23rd SEPTEMBER 2025

EXPENDITURE

Wages/Sal from (month 4&5) – Staff 15161.09

Invoices Received During July-Sept 25

Invoice No

INV NO	CHQ NO	RETRO	FROM	£
25/063	BACS	Y	ACS Technology - Invoice for Office IT (lost inv from May)	161.10
25/064	106778		We Are Plas Madoc - Grant for Plastonbury LGA 1972 Sec137	500.00
25/065	BACS	Y	ACS Technology - Invoice for Office IT (lost inv from June)	161.10
25/066	BACS	Y	ACS Technology - Invoice for office IT	161.10
25/067	BACS	Y	WCBC - Invoice for half yearly inspection of play areas	2040.00
25/068	BACS	Y	WTE Prtinters - Invoice for certificates (comm Dev officer)	46.08
25/069	BACS	Y	Steve Pugh - Invoice for gravedigging	100.00
25/070	BACS	Y	Peter Green Groundcare - Invoice for Trefynant Cemetery	1251.00
25/071	BACS	Y	Peter Green Groundcare - Invoice for Play Area	792.00
25/072	BACS	Y	Slick Stickers - Invoice for dog fouling posters	130.00
25/073	BACS	Y	ACS Technology - Invoice for Community Development Officer IT	19.70
25/074	106779	Y	Colour Supplies - Invoice for GE Hall	19.28
25/075-76	106780	Y	Canda Copying - Invoice for office copier (6 months)	498.54
25/077	DD	Y	British Gas - Invoice for GE Hall	27.14
25/078	DD	Y	British Gas - Invoice for GE Hall	25.70
25/079	BACS	Y	ACS Technology - Invoice for office IT	161.10
25/080	BACS	Y	TMNS - Expenses for July/Aug (LGA 1972 sect 112) -	152.20
25/081	106781	Y	British Telecom - Invoice for office	448.67

25/082	BACS	Y	Peter Green Groundcare - Invoice for Trefynant Cemetery	1251.00
25/083	BACS	Y	Peter Green Groundcare - Invoice for Play Area	842.00
25/084	BACS	Y	Peter Green - Invoice for Oxford Road Cutting	170.00
25/085	BACS	Y	Steve Pugh - Invoice for gravedigging	1000.00
25/086	BACS	Y	Simply Sound - Invoice for replacement microphone	32.50
25/087	106782	Y	Canda Copying - Invoice for office copier	144.00
25/088	106783	Y	Hafren Dyfrdwy - Invoice for Trefnant Cemetery	119.77
25/089	BACS		ACS Technology - Invoice for Community Development Officer IT	19.70
25/090	BACS		ACS Technology - Invoice for office IT	161.10
25/091	106784		Hafren Dyfrdwy - Invoice for George Edwards Hall	386.91
25/092	BACS		Community Agent - Invoice for expenses	
25/093	DD		British Gas - Invoice for GE Hall	26.29
25/094	DD		British Gas - Invoice for GE Hall	31.25
25/095	106785		PHS Group - Invoice for annual waste transfer note	26.96
25/096	106786		Flintshire CC - Invoice for added years pension	390.47
25/097	106787		Viking Direct - Invoice for office	54.46

Invoices Received During July-Sept 25

HMRC Tax & NI	2199.98
Clwyd Pension Fund	1434.06
CSA Payment	357.72
HSBC	7.27
HMRC Tax & NI	2050.16
Clwyd Pension Fund	1354.39
CSA Payment	357.72
HSBC	8.10
	£34281.61

Income

WCBC Precept	58984.33
Scottish Power (Rec0574)	137.22
HMRC VAT reclaim	1554.38

Burial

Tilstons Funeral Services (Rec0576)	440.00
Francis Roberts (Rec0580)	2405.00
Marcher Stone	110.00
Francis Roberts (Rec0588)	1060.00

GE Hall

Young Carers (Rec0575)	20.25
Slimming World (Rec0577)	339.25
G Langford (Rec0578)	130.50
Cefn Historical Soc (Rec0579)	29.00
WCBC Lab Grp (Rec0582)	162.00
Dance Zone (Rec0583)	287.10

Fron Choir (Rec0584)	27.00
Phantasmagoria Film (Rec0585)	43.50
Slimming World (Rec0586)	424.10
Geoff Langford (Rec0587)	104.40
WCBC	138.75
Interest	
Business Money Manager 13.07.25	196.89
Business Money Manager 13.08.25	196.74
	£66790.41

Resolved that the listed payments be approved

56. CORRESPONDANCE

Correspondence Received During July to September 25:

Bolded items are recommended to be noted by the Chairman:

1				WCBC - Email re: Charter with Town & Community Councils (copy attached) The Clerk opened the discussion, informing the Full Council that an email had been received from Wrexham County Borough Council (WCBC) regarding the Charter with Town and Community Councils. The Clerk provided a summary of the key points. Councillor Stella Matthews asked when the closing date was for submitting feedback, which is 7th November, - ***Resolved Members will submit any feedback they may have in time for the 7th November.***
2				Sgt Stuart Roberts - Email re: Leaving post The Clerk informed the Full Council that an email had been received from Sgt Stuart Roberts regarding his leaving post. ***Resolved to note the correspondence***.
3				WCBC - Email re: SLA Report for Youth May-August (copy attached) The Clerk informed the Full Council that an email had been received from Wrexham County Borough Council (WCBC) regarding the SLA Report for Youth covering May to August, including a case study report. – ***Resolved to note the report***.
4				Catrin Heledd Hughes - Email re: Letters to Heaven (Deferred from Feb 25) The Clerk informed the Full Council of the email received from Catrin Heledd Hughes regarding the Letters to Heaven initiative, which was deferred from February 25 and was proposed to be located at the back of the George Edwards Hall. - ***Resolved, Following a lengthy discussion members declined the request at this present time***.
5				**WCBC - Email re: Online Planning Register**
6				Bloomers CIC - Email re: use of GE hall - Clerk to report The Clerk reported of the email received from Bloomers CIC regarding their request to use the George Edwards Hall. ***Resolved - Council agreed that further information is required before a decision can be made, specifically:*** • ***Which children and areas are being supported.*** • ***Proof of finances to justify the request for free use of the hall.*** ***In addition, the Council requested that a policy be devised to require proof of income from any organisation requesting free use of Cefn Community Council assets in the future.***
7				Cefn Albion FC - Response to Councils letter circulated to members - also to note invite to all Cllrs to the MUGA to a home game The Clerk informed Council that a response had been received from Cefn Albion FC regarding the Council's previous letter, which has been forwarded to all members at the

				time of receipt and that all Councillors had been invited to attend a home game at the Plaskynaston MUGA. Resolved - ***Council agreed to duly note the letter, it was reported no complaints regarding parking issues had been forwarded for the last few weeks which is a positive sign***
8				**WCBC - Email re: Fostering Wales Information**
9				NWP - Email from Police Insp (copy attached) The Clerk informed the Full Council of the email received from the Police Inspector at North Wales Police. – ***Resolved, Council duly noted the contents of the correspondence.***
10				WCBC - Email re: Mayor's Autumn Charity Ball - The Clerk reported receipt of an email from Wrexham County Borough Council (WCBC) regarding the Mayor's Autumn Charity Ball. – R***esolved for the Chair to attend if he wishes***.
11				Ms G Nadolski - Email re: Trefynant Cemetery (clerk to report) - The Clerk informed the Full Council that Ms G. Nadolski had requested to place Kerb stones around the plot of a relative. Cemetery rules were changed in 2019 to restrict such additions, but other plots with kerb stones have been observed, creating a precedent. Following a lengthy discussion, Council acknowledged that enforcing the 2019 ruling would be difficult and agreed to accept Ms Nadolski's request. However, the Council emphasised that residents must submit formal requests in writing to the Community Council for any future placement of curb stones. – ***Resolved to allow the erection of Kerb Stones and for the Clerk to inform the family***.
12				WCBC - Email re: Caia Community Agent The Clerk reported receipt of an email from Wrexham County Borough Council (WCBC) regarding the Caia Community Agent. – ***Resolved, Council duly noted the correspondence***.
13				Citizens Advice - Email re: Qi outreach Report (copy attached) - The Clerk informed the Full Council of the email received from Citizens Advice regarding the QI Outreach Report. ***Resolved - Council duly noted the correspondence***.
14				Cllr Mrs A Williams - Letter of resignation The Clerk reported receipt of a letter of resignation from Cllr Mrs A. Williams. Council expressed their thanks and appreciation to Cllr A. Williams for her time, service, and contributions to the Council. R***esolved for the Clerk to write a letter of thanks.***
15				**WCBC - Email re: City Centre Events Listings (copy attached)**
16				**WCBC - Email re: Wrecsam 2029 City of Culture bid Newsletter (copy attached)**
17				Baton Of Hope - Email re: Finale Event 4th October Wrexham University The Clerk informed the Full Council of the email received regarding the Baton of Hope Finale Event, due to take place on 4th October 2025 at Wrexham University. – ***Resolved to be noted***
18				**WCBC-- Letter of thanks for attendance at Low Carbon Event**
19				Baton Of Hope - Email re: Tour Programme The Clerk informed the Full Council of the email received regarding the Baton of Hope Tour Programme. – ***Resolved to be noted***
20				The Clerk opened the discussion and read the correspondence received by Cllr Dave Metcalfe, who led a presentation displayed on screen regarding a proposed new wall with a pathway leading from The George Edwards Hall to the Hollybush Inn. **Cllr Metcalfe provided:** • A level survey • Details of the current wall in place • An artist's impression of the proposed new wall • An overview of changes since 2014 Councillor Metcalfe left the room whilst discussions took place.

				After consideration, the Full Council rejected the proposal to build a new wall and pathway. Instead, Cllr Mrs S Matthews proposed to rebuild the wall, 2nd by Cllr P Vaughan. All members present in favour. - ***Resolved Council agreed to express their wish to rebuild the original wall and approved the suggestion for the Council to gather their own quotes for rebuilding the wall that was previously removed during the construction of Tesco.*** ***The Council noted that this decision was based on:*** • ***Health and Safety considerations, to preserve the fire exit to the assembly point in the George Edwards Hall car park*** • ***Ensuring the car park remains for use only by visitors to The George Edwards Hall*** • ***Their duty as custodians of the Hall to protect and maintain the land***
21				SP Energy Networks - Email Re: Damaged Streetlight (Clerk to Report) The Clerk reported on streetlight No. 79 on Heol Berwyn, which is currently out of service and has no electrical connection, as highlighted by SP Energy Networks (SPEN). The Clerk asked the Council whether they wished her to gather quotes to either replace the streetlight or remove the column altogether. She noted that no complaints had been received regarding the non-functioning light. ***Resolved -Council agreed to remove the column and monitor the situation to see if any complaints arise following its removal.***
22				Natasha Borton - Email re: Opportunity for Community Groups with Wales Broadcast Archive The Clerk informed the Full Council of the email received from Natasha Borton regarding opportunities for community groups with the Wales Broadcast Archive. – ***Resolved to be noted***
23				Cefn Mawr Rangers - Email re: SLA (Clerk to Report) The Clerk reported receipt of an email from Cefn Mawr Rangers regarding the SLA which was discussed earlier on in the evening.
24				Wrexham Council – Play Grant (Up to £5,000) ***Resolved - Council agreed that the Clerk, Community Development Officer, Chair, and Vice Chair would collaborate to work on the application for the Wrexham Council Play Grant, which provides funding of up to £5,000.***
25				Canal & River Trust – Upcoming Events and Collaboration The Clerk informed the Full Council that the Canal & River Trust will be holding a series of events over the weekend and at the George Edwards Hall. She suggested that the Council should continue to work closely and positively with the Canal & River Trust, noting that the Chair has already been involved. The Chair confirmed that he is working closely with Claire Farrell of the Canal & River Trust, visiting schools to educate students about local history, encouraging engagement, and producing posters. Councillor Sonia Benbow-Jones further added that she has been involved by engaging young children in creating small houses with LEGO, demonstrating how land could be claimed within 24 hours when the canals were originally constructed. She will also educate children on the origins of local street names. – ***Resolved, Council duly noted the update and agreed to continue support for the initiative.***

57. PLANNING APPLICATIONS

P/2025/0563:

Change of use of building from Single occupancy
Mixed use to multiple occupancy office/storage space
Trinity Hall, Llangollen Road, Acrefair

In relation to application P/2025/0563, no objections or comments were raised, and the application has been supported by Full Council.

P/2025/0581:

Single storey front/side & rear extension
8 Heol Abon, Cefn Mawr

In relation to application P/2025/0581, no objections or comments were raised and the application has been supported by Full Council.

P/2025/0595:

Notification of demolition works, Prior notification
For demolition of building
Police Station, Cae Gwilym Lane, Cefn Mawr

In relation to application P/2025/0595, no objections or comments were raised and the application has been supported by Full Council.

P/2025/0656:
Variation of condition 2 & 3 of planning permission of P/2023/0226 to extend time limit for commencement of development
Land north of Bethania Road, Acrefair

In relation to application P/2025/0656, the Full Council acknowledged that the appeal had been dismissed and confirmed they do not support the extended time limit. The objections originally raised still stand.

P/2025/0669:

Erection of storage unit (Class B2 ~ General Industrial)
Unit 1 Roack Road, Rhosymedre

In relation to application P/2025/0669, no objections or comments were raised and the application has been supported by Full Council.

58.REPORTS FROM MEMBERS

58.1 Councillor Joan Jones reported that Llangollen Road, by the garage leading to Air Products, is in poor condition, with the road surface deteriorating. Councillor Paul Blackwell noted that Wrexham Council has suggested that repairs are planned for the next financial year.

58.2 Councillor Derek Wright provided updates on several local developments:

- He has been involved in World Heritage stakeholder meetings, and it has been agreed that an elected representative will be allowed to attend future meetings starting 16th December. The Clerk will agenda expressions of interest at the October meeting from Councillors who wish to volunteer to be elected.
- The Newbridge project is expected to be completed within six weeks, which was last reported 5 weeks ago and is currently on schedule for a October end date.
- The old Police Station is being converted into flats.

- A void plot on Cae Gwyilm Lane is planned for a four-bedroom house.
- Parking issues on Well Street outside the George Edwards Hall on Monday & Thursday evenings were raised, as cars are blocking access. He suggested that letters be sent to Dance Zone, cones be implemented to prevent parking on yellow lines, and visitors be encouraged to use the large car park at the rear of the building, all members were in favour.

The Chairman thanked members for their attendance, and declared the meeting closed.