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CEFN

COMMUNITY COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 26th of MAY 2026 AT GEORGE EDWARDS HALL, CEFN & VIA ZOOM PLATFORM

1.PRESENT Councillors: Mrs S Benbow-Jones, Mrs K Benfield, Mrs D Parry, Mrs P Roberts, Mrs K Tiltman, Mrs I Twigg, Mr P Vaughan, Mrs H Brimfield, Mrs A Williams. Also, Clerk T Nicholls-Smith and Minute taker A Ruscoe

2.ELECTION OF CHAIRPERSON

Resolved – It was unanimously resolved that Councillor Mr P Vaughan be re-elected to serve as Chairperson for 2026/27.

The Chairman signed the Declaration of Acceptance of Office.

3.APOLOGIES, WELCOME AND INTRODUCTION

Councillors Mr P Blackwell, Mrs S Matthews, Mrs J Jones, Mrs K Witherden, Mr D Wright & Mrs G Wright

4.ELECTION OF VICE CHAIRPERSON

Resolved –It was unanimously resolved that Councillor D Wright be re-elected to serve as Vice - Chairperson for 2025/26.

5. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON OF FINANCE & GP MEETING

Resolved for Councillor Mrs S Benbow-Jones be re-elected to serve as Chairperson for 2026/27

Resolved for Councillor Mr P Blackwell to be re-elected to serve as Vice Chairperson for 2026/27

6.ELECTION OF STATUTORY MEETINGS

Resolved - That all members of the Council constitute the Statutory meetings,
i.e. Finance & General Purposes Meeting

7. ELECTION OF STAFFING COMMITTEE

Resolved – It was unanimously resolved by all members in favour: Councillors Phil Vaughan, Paul Blackwell, Mrs Pam Roberts, Mrs Sonia Benbow-Jones Mrs K Benfield & Mrs G Wright.

8. ELECTION OF PROJECT DEVELOPMENT COMMITTEE

Resolved – That the Project Development Committee remains constituted as Councillors Phil Vaughan, Derek Wright, Mrs Gaynor Wright, Mrs Isabel Twigg, Mrs Joan Jones and Mrs Sonia Benbow-Jones.

Councillor Dave Metcalfe requested to join the Development Committee. As no current member wished to stand down, The Clerk asked if there was a nomination for Cllr Metcalfe, no nomination was forthcoming. Therefore, it was resolved that the current membership of the Project Development Committee remains unchanged.

9.WAR MEMORIAL MEETING (Registered Charity)

Resolved - All Councillors act as Trustees of the Cefn Mawr War Memorial Committee.

10.DAY & TIMES OF MEETINGS

Resolved to leave as is: Full Council meetings will be held on the 4th Tuesday of the month starting at 6.45p.m, finance meeting, every quarter on the same evening as Full Council meetings. Staffing and Project Development committee meetings to be held as required. Any burial & lighting matters to be incorporated into Full Council meetings. Meetings to be adjusted in December and around bank holidays.

Councillor Karen Benfield informed the council of her upcoming apologies for the July 21st 2026 meeting.

11.TO RECEIVE UPDATED COUNCILLOR CONTACT DETAILS.

The Clerk informed Councillors that this was in their files that each Councillor had been given. All received.

12.TO RECEIVE ATTENDANCE & DECLARATION LIST FOR YEAR ENDED APRIL 2025

The Clerk distributed the attendance and declaration of interest list to members. All received.

13. CORRESPONDENCE RELATING TO AGM

There was no correspondence relating to the Annual General Meeting.

14. APPOINTMENT OF THE INTERNAL AUDITOR

Following the discussion Members agreed to continue with the re-appointment of JDH for 2026-27 as the internal auditors as required by the Welsh Audit Office.

15. TO CONFIRM BANKING MANDATE FOR PAYMENTS – current signatories are Councillors PV, DW, PB

Members resolved for the signatories to remain as Councillors P Vaughan, D Wright, P Blackwell.

16. TO CONSIDER AMENDMENTS TO STANDING ORDERS

No amendments. Resolved to re-adopt standing orders for 2026/27

17.TO CONSIDER AMENDMENTS TO FINANCIAL REGULATIONS

No amendments. Resolved, to re-adopt for 2026/27.

18. PROCEDURAL MATTERS: TO AGREE AND RE-ADOPT THE FOLLOWING:

(a) Annual Investment Strategy 2026-27
(b) Schedule of Assets 2026-27
(c) Risk Assessment Schedule 2026-27
(d) Policy of Reserves 2026-27
(e) Internal Financial Controls 2026-27
(f) Terms of reference for standing committees 2026-27
(g) Training Plan 2026-27
(h) Publication Scheme 2026-27
(i) Annual Report 2026-27
(j) Biodiversity Report 2026-27

Resolved – to re-adopt policies listed (a)-(j) for 2026-27

18. TO AGREE CHAIRMANS ALLOWANCE

Members resolved for the Chairmans allowance to remain £1500.00 for the 2026/27 municipal year.

The Chairman thanked members for their attendance and declared the Annual Meeting closed.